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Ref. VC, KFI 01/20

Date: 05/09/20

Draft

## Memorandum of Understanding

*Between*

Masoom Muskan Society

First Floor, 27, Vijay Nagar Colony, Bhelupur, Varanasi 221010, Uttar Pradesh.

<https://www.masoommuskan.org>

&

Vasanta College for Women

Krishnamurti Foundation India, Rajghat Fort, Varanasi 221001, Uttar Pradesh

<https://www.vasantakfi.ac.in>

This is an agreement called Memorandum of Understanding between Masoom Muskan Society, Varanasi (henceforth called the first party) and the Vasanta College for Women, Krishnamurti Foundation India (henceforth called the second party) about the internship and volunteering of the students of the second party without involvement of any kind of monetary transactions with the first party.

1. That the first party will select students from different levels of courses for volunteering and internships on its different projects from the second party without any sort of monetary transaction involved in the whole process. However, paying off any stipend or allowances will be completely done at the discretion of the first party on the basis of the requirement of the projects.
2. The students will be working independently on different projects like fundraising, women empowerment, education of children living in the slums, etc., in collaboration with their supervisors and/or teachers/professors of the second party and they do not have to sign their attendance or reporting time/date at the office of the first party. However, if it is required that, the students may be present for interviews or some other official purposes for a few hours on a particular day which will be intimated in advance to the concerned authority of the second party, well in advance.
3. During the fieldwork tenure, the students will be required to give a telephonic attendance in WhatsApp and/or email, and also report for everyday work to the concerned authority of the first party, as well as the second party.

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**Lotus Brand Masala**  
A Symbol of Purity & Health  
A Masoom Muskan Society initiative

<https://www.masoommuskan.org>



<https://www.endorse21.com>



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4. The students will be only inducted for volunteering work or Internship for projects located within Varanasi City and adjacent areas, but not beyond the district limit of Varanasi in any case.
5. During the field work, the safety of the students is to be ensured by the first party. However, it is also incumbent on the students not to get involved in any sort of conflict situation and always report to the concerned authorities of the both institutions about the apprehension of such kinds of situations beforehand both verbally as well as in writing.
6. The students must inform the concerned authorities of both institutions about their whereabouts everyday during the tenure of the entire fieldwork, without fail.
7. The students will be given the volunteering and/or internship opportunities only on those projects where the concerned authorities of the both institutions will have prior mutual agreement and such projects will also be documented properly by both institutions along with the details of the students who will be selected or associated with the projects.
8. In case of discontinuation or withdrawal of any student/students from the project/projects from volunteering and/or internship, the students must inform the concerned authorities of both the institutions well in advance by means of a written application with proper reason duly mentioned for such discontinuation and/or withdrawal. In such cases, the second party will allocate new students for the continuing projects of the first party.
9. After the end of the volunteering work and/or internship tenure, the students will be required to submit the project reports online and/or offline with the concerned authorities of both of the institutions and then only they shall be given a certificate by the first party. However, in case of discontinuation or withdrawal from the project for whatever cause the first party will not be legally bound to give certification to the students of the first party.
10. The concerned authority of the first party will be the Founder & President of the institution. For the second party, it will be the principal of the institution and/or the concerned professor and/or teacher involved in a particular projects nominated by the principal.
11. That the first party will share the logo, the web-link and some promotional words of the second party and vice-versa with the prior approval of the second party and will also co-promote (online as well as offline) for the greater good of both the institutions and for public cause.
12. The Principal of the second party institution will be on the advisory panel of the first institution and will look-after and mentor the activities of the first institution from time to time wherever it is necessary or required.

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13. This MoU is at-will and may be modified by mutual consent of authorized officials from Vasanta College for Women and Masoom Muskan Society. This MOU shall become effective upon signature by the authorized officials from both institution and will remain in effect until modified or terminated by and one of the partners by mutual consent with one month prior notice.

14. This agreement will be Commence from 5<sup>th</sup> Sept, 2020.

**MASOOM MUSKAN SOCIETY**  
Signature [Signature]  
**Founder & President**  
Date 05/09/2020  
(For Masoom Muskan Society)



Signature [Signature]  
Date 05. 09. 2020  
**Manager**  
Vasanta College for Women  
Rajghat, Varanasi

Manager  
Vasanta College for Women  
Rajghat Fort, Varanasi

Signature [Signature]

Date 5. 9. 2020

**PRINCIPAL**  
**VASANTA COLLEGE FOR WOMEN**  
**RAJGHAT FORT, VARANASI**  
Principal  
Vasanta College for Women  
Rajghat Fort, Varanasi

