



MEMORANDUM OF UNDERSTANDING (MoU)

Between

Dr. Shambhunath Singh Research Foundation, having its registered office at C-14/160 B-2, Dr Shambhunath Singh Street, Sonia, Varanasi (Contact Number – 9415204049, sharifa54@gmail.com, <https://srforg.in/>) as **FIRST PARTY**.

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Vasanta College for Women (Admitted to the Privileges of Banaras Hindu University), Krishnamurti Foundation India, Rajghat Fort, Varanasi as **SECOND PARTY**.

This Memorandum of Understanding (MoU) between **Dr. Shambhunath Singh Research Foundation (FIRST PARTY)** and **Vasanta College for Women, (Admitted to the Privileges of Banaras Hindu University), Krishnamurti Foundation India, Rajghat Fort, Varanasi (SECOND PARTY)** regarding **internship of 15 days as part of 4-year UG Programme (NEP)** for students of the Second Party without any monetary transaction with the First Party.

Now, in consideration of the above, both parties agree as follows:

I. General Terms and Conditions

A. This MoU shall be effective when fully executed by both parties.

B. Duration:

This MoU shall be effective from **1st May, 2026** and shall remain valid for a period of **5 years** unless terminated earlier by mutual consent of both parties. Any violation of the terms and conditions by either party may lead to termination of this MoU.

C. Either party may terminate this MoU by giving at least **30 days' prior written notice**, or by mutual consent.

D. Both parties shall cooperate in the selection of students and periodically confer regarding internship progress.

E. In case of unavoidable circumstances requiring withdrawal of a student, both parties will decide appropriate action in the student's best interest.

F. Neither party shall use the other's name for publication, promotion, or advertising without prior written consent.

G. Definitions:

For the purpose of this MoU:

- "Host" = agency receiving interns
- "Donor" = agency providing interns

II. FIRST PARTY'S Responsibilities as Host

A. The First Party shall appoint qualified mentors to guide, train, and evaluate interns and ensure proper supervision.

B. A mutually agreed internship schedule shall be provided in advance without conflict with VASANTA COLLEGE FOR WOMEN's academic calendar.

C. The First Party shall provide all relevant policies, rules, and regulations (including confidentiality requirements) to students before the internship begins.

D. The First Party shall prepare an internship module of 15 days.

E. The First Party shall ensure that students will only be assigned projects within Varanasi city and nearby areas, not beyond district limits.

F. The First Party shall ensure student safety during fieldwork. Students must report any concerns to both institutions in advance.

G. If any student withdraws or discontinues:

- They must inform both institutions in writing with valid reasons.
- The Second Party will assign replacement students if required.

H. Progress and performance reports of students shall be submitted to VASANTA COLLEGE FOR WOMEN.

I. Upon completion, the first party shall issue **certificates** (as per the prescribed format) after assessment.

J. The first party shall not deny certification once the internship is successfully completed and assessed.

K. No certificate will be issued if any student withdraws or discontinues (as per the process mentioned in **clause G**).

III. SECOND PARTY'S Responsibilities as Donor

A. VASANTA COLLEGE FOR WOMEN shall follow **UGC regulations** for internships of UG students.

B. A faculty member shall be designated as Internship Coordinator.

C. VASANTA COLLEGE FOR WOMEN shall conduct the **final academic evaluation** of students.

IV. Authority to Bind

I. This MoU shall be binding on students only during the internship period or mutually agreed duration.

II. This MoU does not create any legal agency or partnership relationship between the parties.

III. This MoU may be amended by mutual written agreement during its validity.

Signatories

DR. SHAMBHUNATH SINGH RESEARCH FOUNDATION (FIRST PARTY)

Name of Officer: RAJEEV KUMAR SINGH

Designation: General Secretary

Date: 23/04/2026

Seal: _____

General Secretary
Dr. Shambhunath Singh Research Foundation
C.14/160 B-2 Sonia, Varanasi-221010

VASANTA COLLEGE FOR WOMEN (SECOND PARTY)

Name of Officer: Prof. Alka Singh

Designation: Principal, Vasanta College for Women,

(Admitted to the privileges of Banaras Hindu University),

Krishnamurti Foundation India, Rajghat Fort, Varanasi

Date: 23.04.2026

Seal: PRINCIPAL
VASANTA COLLEGE FOR WOMEN
RAJGHAT FORT, VARANASI