VASANTA COLLEGE FOR WOMEN
Admitted to the Privileges of Banaras Hindu University
Krishnamurti Foundation India
Rajghat Fort, Varanasi, U.P. 221 001
Phone: 0542 2441187 email: vasantakfi@rediffmail.com website: www.vasantakfi.com

The Annual Quality Assurance Report (AQAR) of the IQAC (2013-14)

Part – A

1. Details of the Institution

1.1	Name of the Institution	**VASANTA COLLEGE FOR WOMEN**					
1.2	Address	Rajghat Fort, Varanasi					
	Address Line 2	VARANASI					
	City/Town	VARANASI					
	State	UTTAR PRADESH					
	Pin Code	221 001					
	Institution e-mail address	vasantakfi@rediffmail.com					
	Contact Nos.	Office – 0542-2441187, Residence – 0542-2441150					
	Name of the Head of the Institution	**Dr. Vijai Shivapuri**					
	Tel. No. with STD Code:	Office – 0542-2441187 , Residence – 0542-2441150					
	Mobile	09455519828 & 09670111637					
	Name of the IQAC Co-ordinator	**Mr. Sanjeev Kumar**					
	Mobile	09415986243					
	IQAC e-mail address	iqac_vasanta@rediffmail.com					
1.3	**NAAC Track ID**	**UPCOGN10572**					
1.4	NAAC Executive Committee No. & Date:	January 8, 2004					
1.5	Website address	www.vasantakfi.com					
	Web-link of the AQAR	www.vasantakfi.com/aqar.php					
1.6	Accreditation Details	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
		1	1st Cycle	B^{+}	78.00	2004	2009

1.7	Date of Establishment of IQAC :	01/02/2005
1.8	**AQAR for the year**	**2013-14**
1.9	Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC	i) AQAR 2012-13 submitted to NAAC on 23/12/2014 ii) AQAR 2011-12 submitted to NAAC on 23/12/2014 iii) AQAR 2010-11 submitted to NAAC on 23/12/2014 iv) AQAR 2009-10 submitted to NAAC on 23/12/2014
1.10	Institution Status	University: State ☐ **Central** ☑ Deemed ☐ Private ☐ Affiliate College: **Yes** ☑ No. ☐ Constituent College: Yes ☐ **No.** ☑ Autonomous College of UGC: Yes ☐ **No.** ☑ Regulatory Agency approved Institution: Yes ☐ **No.** ☑
	Type of Institution	Co-Education ☐ Men ☐ **Women** ☑ **Urban** ☑ Rural ☐ Tribal ☐
	Financial Status	Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑ Grant-in-aid + Self Financing ☑ Totally Self-financing ☐
1.11	Type of Faculty/Programme	**Arts** ☑ Science ☒ **Commerce** ☑ Law ☒ PEI (Phys Education)☒ **TEI (Education)** ☑ Engineering ☒ Health Science ☒ Management ☒ Others (Specify) **: Social Science**
1.12	Name of the Affiliating University (for the college)	**BANARAS HINDU UNIVERSITY, VARANASI**
1.13	Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc	Autonomy by State/Central Govt. / University ☐ University with Potential for Excellence ☐ UGC-CPE ☐ DST Star Scheme ☐ UGC-CE ☐ UGC-Special Assistance Programme ☐ DST-FIST ☐ UGC-Innovative PG programmes ☐ Any other (*Specify*) **UGC-EMSTI** UGC-COP Programmes ☑

2. IQAC Composition and Activities

2.1	No. of Teachers	09
2.2	No. of Administrative/Technical staff	02
2.3	No. of students	-
2.4	No. of Management representatives	01
2.5	No. of Alumni	01
2.6	No. of any other stakeholder and community representatives	02
2.7	No. of Employers/ Industrialists	-
2.8	No. of other External Experts	-
2.9	Total No. of members	15
2.10	No. of IQAC meetings held	03
2.11	No. of meetings with various	No. **- 03** Faculty **- 02** Non-Teaching Staff **- 01**

	stakeholders Non-Teaching Staff Students	Students ☐ Alumni ☐ Others ☐
2.12	Has IQAC received any funding from UGC during the year? If yes, mention the amount	Yes ☐ No ☑
2.13	Seminars and Conferences (only quality related)	(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC Total Nos. ☐ International ☐ National ☐ State ☐ Institution Level ☐ (ii) Themes :_____

2.14
Significant Activities and contributions made by IQAC.
- **A Committee for Excellence in Research was constituted which included all faculty members of PG Departments.**
- **IQAC as a part of students enrichment programme encouraged students to apply for All India Level Seminars and co-curricular activities.**
- **Expansion in library services like Bar Coding etc.**
- **Expansion in Hostel facilities.**

2.15
Plan of Action by IQAC/Outcome

Significant Activities and contributions made by IQAC.
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• **Excellence in Research course undertaken in College.** • **Bar Coding of Library Books** • **Expansion of Hostel facilities** • **Expansion in Career Oriented Programme.**	• **A Committee for Excellence in Research was constituted in 2013-14.** • **Bar Coding is under process.** • **A third Hostel *Vasantaashram – III* was added.** • **One year Advance Diploma in Mass Communication was started.**

* *Attach the Academic Calendar of the year as Annexure.*

2.16
Whether the AQAR was placed in statutory body

Yes   ☑   No ☐
Management ☑ Syndicate ☐ Any other body☐
Provide the details of the action taken

> **The Management approved the various Plan of Action taken by IQAC.**

Part – B

Criterion – I
1. Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	**03**	-	-	-
PG	**06**	-	-	-
UG	**17**	-	**01**	-
PG Diploma	-	-	-	-
Advanced Diploma	**01**	**01**	-	**02**
Diploma	**02**	-	-	**02**
Certificate	**02**	-	-	**02**
Others	-	-	-	-
Total	**31**	**01**	**01**	**06**
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
This is available under Semester System.
(ii) Pattern of programmes:

Pattern	**Number of Programmes**
Semester	**24**
Trimester	NIL
Annual	**6**

1.3 Feedback from stakeholders*   Alumni ⬚ -   Parents ⬚ -   Employers ⬚ -   Students ⬚ -
(On all aspects)

Mode of feedback   :   Online ⬚ -   Manual ⬚ -   Co-operating schools (for PEI) ⬚ -

*Please provide an analysis of the feedback in the Annexure

As per now, there is no formal system of obtaining feedback from stakeholders.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> **University updates and revises syllabi as and when required. The syllabuses of Music & B.Ed. were revised.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> **One Year Advance Diploma course in Mass Communication under UGC Career Oriented Programme was started.**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
58	**30**	**27**	**-**	**01**

2.2 No. of permanent faculty with Ph.D. : **52**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	**03**	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest	**18**	Visiting Faculty	-	Temporary Faculty	06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	**06**	**07**	-
Presented papers	**25**	**43**	**01**
Resource Persons	**02**	**12**	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:
   Use of Smart Classroom, Presentation through PPT, Formative and Summative Assessment.

2.7 Total No. of actual teaching days during this academic year : **256**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

   The evaluation and examination process has undergone a major change with introduction of Semester System. The continuous and comprehensive internal evaluation, showing of answer sheets to the students, display of marks etc. are hallmarks of this system which the college also follows.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

   One teacher from Music (Instrumental) and two from B.Ed.

2.10 Average percentage of attendance of students : **75%**

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons.	**436**	**-**	*****	*****	*****	**80**
B.Com. Hons.	**84**	**-**	**99**	**1**	**NIL**	**100**
B.Ed.	**109**	**-**	**98**	**2**	**NIL**	**100**
M.A.	**171**	**-**	*****	*****	*****	**82**

   *Data not available.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

   The members of IQAC are invited quite frequently for assisting the departments in planning the academic activities as well as the action plans for improvement of teaching – learning process. In these designs, the members give their considered view in respect of formative tests, their formats, frequencies and nature. This obviously raises the level of the teaching – learning in terms of expectation of the university curriculum being implemented.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**10**
UGC – Faculty Improvement Programme	**05**
HRD programmes	**-**
Orientation programmes	**02**
Faculty exchange programme	**-**
Staff training conducted by the university	**-**
Staff training conducted by other institutions	**-**
Summer / Winter schools, Workshops, etc.	**13**
Others	**01**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**20**	-	-	-
Technical Staff	**03**	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college encourages its teachers to apply for major/minor research projects funded by different agencies. A Committee for Excellence in Research was constituted to monitor and assist research work of PG students (Dissertation) and Ph.D. Scholars. This committee includes all the faculty members of PG Departments.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**2**	**1**	**1**	**-**
Outlay in Rs. Lakhs	**-**	**3.09**	**-**	**-**

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**1**	**1**	**-**	**-**
Outlay in Rs. Lakhs	**-**	**-**	**-**	**-**

3.4 Details on research publications

	International	National	Others
Peer Review Journals	**01**	**41**	**-**
Non-Peer Review Journals	**-**	**13**	**-**
e-Journals	**-**	**07**	**-**
Conference proceedings	**-**	**05**	**-**

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	**2013-14**	**UGC**	**₹ 7,79,600/-**	**₹ 5,11,600/-**
Minor Projects	**-**	**-**	**-**	**-**
Interdisciplinary Projects	**-**	**-**	**-**	**-**
Industry sponsored	**-**	**-**	**-**	**-**
Projects sponsored by the University/ College	**-**	**-**	**-**	**-**
Students research projects *(other than compulsory by the University)*	**-**	**-**	**-**	**-**
Any other(Specify)	**-**	**-**	**-**	**-**
Total	**-**	**-**	**₹ 7,79,600/-**	**₹ 5,11,600/-**

3.7 No. of books published   i) With ISBN No.   **04**   Chapters in Edited Books   **03**

ii) Without ISBN No.   -

3.8 No. of University Departments receiving funds from

UGC-SAP   -   CAS   -   DST-FIST   -

DBT   -   Scheme/funds   -

3.9 For colleges   Autonomy   -   CPE   -   DBT Star Scheme   -

INSPIRE   -   CE   -   Any Other (specify)   -

3.10 Revenue generated through consultancy   **NIL**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	**1**	-	-	-
Sponsoring agencies	-	**College**	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons. **13**

3.13 No. of collaborations: - **NIL**

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency   **₹ 5,11,600/-**   From Management of University/College   -

Total   **₹ 5,11,600/-**

3.16 No. of patents received this year. **NOT APPLICABLE**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
06	-	**05**	**01**	-	-	-

3.18 No. of faculty from the Institution
      who are Ph. D. Guides
      and students registered under them

09

16

3.19 No. of Ph.D. awarded by faculty from the Institution   **NIL**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **03**   SRF **NIL**   Project Fellows **NIL**   Any other **NIL**

3.21 No. of students Participated in NSS events:

University level **500**   State level -

National level -   International level -

3.22 No. of students participated in NCC events:

University level -   State level -

National level -   International level -

3.23 No. of Awards won in NSS:

University level -   State level -

National level -   International level -

3.24 No. of Awards won in NCC:

University level -   State level -

National level -   International level -

3.25 No. of Extension activities organized

University forum -   College forum **07**

NCC -   NSS **02**   Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Educational visit to the places of historical importance in Varanasi.**
- **Exhibition and Rural Extension Programmes by Department of Home Science.**
- **Two Educational Tours, One to Odisha and other to Rajasthan was organized to acquaint students with cultural, regional and geographical diversity of India.**
- **Visit to Kiran Centre for Community Service by the students of B.Ed. Department.**
- **Blood Donation Camp on 1st October, 2013 on Voluntary Blood Donation Day**

- **An exhibition of handicraft made by disadvantaged rural women was organized by the Rural Centre, KFI, in the college.**
- **Collection of fund on National Flag Day**

Social Initiative by NSS

- **Public Awareness drive in rural areas regarding health, environment, literacy and right to vote.**
- **Cleanliness drive of the surroundings.**

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17776 Sq.Mtrs	-	-	17776 Sq.Mtrs
Class rooms	52	07	UGC/BHU	59
Laboratories	05	-	-	05
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	59	Development Fee	59
Value of the equipment purchased during the year (Rs. in Lakhs)	-	₹ 4,84,129/-	Development Fee	₹ 4,84,129/-
Others	-	-	-	-

4.2   Computerization of administration and library
- **College library has been completely computerized. It has subscribed to the N-List service of INFLIBNET which offer online access to nearly 1 lakh books and 3500 magazines and journals.**
- **Process of bar coding of library books has commenced this year. The issue and return of books are done with Bar Code Scanner.**
- **50 Computers with Internet facility are available for access in the library for students and teachers.**

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38,822	-	1116	₹ 3,67,173/-	39,996	-
Reference Books		-	58	₹ 62,406/-		-
e-Books	-	-	97,000	₹ 5,000/-	-	-
Journals	-	-	35	₹ 22,330/-	-	-
e-Journals	-	-	3,800	₹ 5,0000/-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	46	22	-	-	-	10	12	02
Added	-	-	-	-	-	-	-	-
Total	46	22	-	-	-	10	12	02

4.5   Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **College provides the ICT resources to the students and teachers. College organizes the Computer Literacy Programme for the teachers and students from time to time. College library organizes workshop for use of OER's (Open Education Resources) and also the NLIST consortia available in the college library. The service is provided by INFLIBNET, Ahmadabad**.
- **The students are encouraged to make optimum use of Knowledge Centre (E-Library) and prepare PPT for their assignment and presentation at UG/PG.**
- **Library has subscribed to N-List service of INFLIBNET which offers online access to nearby 1 lakh books and 3500 magazines and journals**

4.6 Amount spent on maintenance in lakhs :

i)	ICT	₹ 1,04,382/-
ii)	Campus Infrastructure and facilities	-
iii)	Equipments	-
iv)	Others	₹ 4,440/-
	Total	**₹ 1,08,822/-**

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> 1. **Students were made aware of the various facilities available in the college regarding Scholarship, Free ship, Educational Tour and excursion, cultural activities, sports etc. at the beginning of the session.**
> 2. **Students participated in Inter-College Debate, Essay Writing, Quiz, and Elocution etc. at college and Inter College level.**
> 3. **Hostel students are informed about necessary support systems in the Hostel by Manager, Superintendent and Wardens.**

5.2 Efforts made by the institution for tracking the progression

> **There is no separate machinery for tracking the progression of students. The evaluation system of the University through examinations has inbuilt mechanism for monitoring the progress of students. A number of students at UG level qualified for PG at BHU and other Universities.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1820	**302**	**16**	**-**

(b) No. of students outside the state

218

(c) No. of international students

NIL

Men

No	%
-	-

Women

No	%
2136	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1082	280	62	614	14	2052	1109	312	58	641	16	2136

Demand ratio -   Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any).

NIL

No. of students beneficiaries. --

5.5 No. of students qualified in these examinations

NET [-]   SET/SLET [-]   GATE [-]   CAT [-]

IAS/IPS etc [-]   State PSC [-]   UPSC [-]   Others [-]

5.6 Details of student counselling and career guidance.

- **Guidance and Counselling programmes were organized by Career Launcher on the theme 'Role of Personality' in the field of making Career in Competitive Exam/Jobs after Graduation.**
- **2 days workshop on 'Personality Development' was conducted by Capt. P. K Singh, where students were trained on Personality Development, Spoken Skill, Career, Internship, Group Discussion and motivation.**
- **Training program on 'Skill Development' was organized by Reliance Money under NSDC programme of Government of India.**
- **Workshop on 'Beauty, Grooming and Conference' by Hindustan Lever Limited was held.**
- **2 days workshop on 'Personality Development' was conducted for hostel students.**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- **Gender Sensitization Committee was constituted as per Vishaka Guidelines of Hon'ble Supreme Court.**

5.9 Students Activities

- **Students were informed about Women Helpline Number 1090 & Power Angels in NSS programme by the IQAC Coordinator.**

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | **100** | National level | - | International level | -

Inter-College Basket Ball Tournament was organized by the college on 8th March, 2014 (International Women's Day)

No. of students participated in cultural events

State/ University level | **125** | National level | **20** | International level | -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | **01** | National level | - | International level | -

Cultural: State/ University level | - | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	59	₹ 57,000/-
Financial support from government	859	₹ 12,88,500/-
Financial support from other sources	04	₹ 16,000/-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students

Blood Donation and Community Work by B.Ed. students as mentioned in column 3.26.

5.13   Major grievances of students (if any) redressed: **None**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The VISION of the College is
- **"… Educational advance among women is the only means to social reform… the treasures of philosophy, literature, science, art must be thrown open to her as to men. … Women's wisdom as well as men's is needed to dig deeply and build strongly the foundations of the New India." These words of our founder Dr. Annie Besant reflect the commitment of this Institution towards women education as the cornerstone for making a strong and vibrant India.**

The MISSION of the College:
- **The college runs under the aegis of Krishnamurti Foundation India, a world renowned Foundation devoted to the cause of education. It tries its best to impart education based on J. Krishnamurti's teachings – individuals to excel not only in academic but also in co-curricular activities. This college has a mission to make the women self-independent having an objective mind to understand our own culture but with a modern view imbibing human values.**

- **The college strives to work in an atmosphere where there is no fear, no authority, only love, affection and good relationship, which is the core of Krishnamurti's philosophy.**

- **To prepare 'Individuals' as responsible 'Citizens' of the 'World' and to impart real 'education' as envisioned by Shri J. Krishnamurti, to think objectively, creatively and without fear.**

6.2   Does the Institution have a management Information System.

No

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

The curriculum is developed by the respective departments of BHU. The senior faculties attend the meetings of Board of Studies

6.3.2   Teaching and Learning

- **Student Centric Learning through extensive use of ICT.**
- **Participative teaching – learning through assignments, Seminar Presentation, Field visit and report writing.**
- **Encouraging students for optimum use of online material through various workshops organized by the Library.**
- **ICT enabled education, Teaching – Learning process are basically learners centred, use of PPT, audio-visual where experience based learning is stressed. Different methods like assignment, presentation, quiz and Group Discussion etc. are adopted by the faculty members in their concerned subjects.**

6.3.3   Examination and Evaluation

Formative and summative assessment is done as per the requirement of semester system.

6.3.4   Research and Development

Committee for Excellence in Research was constituted to promote quality research among PG students (M.A. Dissertation) and Ph.D. scholars.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- **In context of digitization of library, Bar Coding of books, installation of SLIM software for use in OPAC was done. LED TVs were installed.**
- **Construction of ICT equipped classroom and Museum.**
- **Renovation of Classrooms.**

6.3.6   Human Resource Management

The college gives full support to the faculties to attend various training programmes, orientation courses, workshops and seminars for enrichment and update of their knowledge.

6.3.7   Faculty and Staff recruitment

As per UGC/University norms

6.3.8   Industry Interaction / Collaboration

- **Regular Industry/NGO visit for students wherever necessary and for exposure towards Industrial Management, Industrial Psychology, Entrepreneurship development, etc.**
- **To have maximum Industry – Academia Interaction and Collaboration for practical training and placement. The students of Travel &Tourism Management and Mass Communication compulsory do Internship / Job Training in concerned industry 4 – 6 week as requirement of their curriculum .**
- **Visit to Banaras Beads Limited, Chandpur Industrial Area by PG students of Economics.**

6.3.9   Admission of Students

Students are admitted to various courses at UG/PG/Research level by All India Entrance (UET/PET/CRET) conducted by Banaras Hindu University.

6.4 Welfare schemes for	Teaching	**GPF, Group Insurance, Family Planning Allowances, Maternity Leave for Female Staff, Paternity Leave for male staff, etc.**
	Non teaching	**GPF, Group Insurance, Family Planning Allowances, Maternity Leave for Female Staff, Paternity Leave for male staff, etc.**
	Students	**Scholarship, Free Ship**

6.5 Total corpus fund generated: --

6.6 Whether annual financial audit has been done   **Yes** ☑   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	No	-	Yes	CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes **Yes** ☑   No ☐

For PG Programmes **Yes** ☑   No ☐

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

The University takes all the decision regarding examination reforms. To streamline the examination process and to bring accountability and flexibility in the system, all examinations are held in BHU.

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University ensures autonomy to all its colleges regarding its routing functioning, the financial matter regarding fees and allotment of hostel seats. Affiliation is mainly academic in context of monitoring curriculum, admissions, examinations and evaluation procedure.

6.11   Activities and support from the Alumni Association

The Alumni of the college always provides moral support in the progress of the college in terms of infrastructure development, academics goals to be achieved and the mission and vision of the college to be accomplished.

6.12   Activities and support from the Parent – Teacher Association

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6.13   Development programmes for support staff

GPF, Group Insurance, Family Planning Allowances, Maternity Leave for Female Staff, Paternity Leave for male staff, etc. Two sets of uniform are given to the Bus Staff every year. Every third year, woollen coat is given to bus staff. Food allowance is given to all staff of General section. Off duty allowance are given to all drivers and cleaners with effect from 2013-14.

6.14   Initiatives taken by the institution to make the campus eco-friendly.

The college is a Green Campus having large number of Trees and Plants. A number of peacocks, Nilgai, Jackals and many other animals depicting the bio diversity of this reason is preserved in this campus. The college hostel makes use of Solar Water Heater during winter.

Criterion – VII

7. Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
- **A Committee for Excellence in Research was constituted in 2013-14.**
- **Bar Coding in library is under process.**
- **A third Hostel *Vasantaashram – III* was added.**
- **One year Advance Diploma in Mass Communication has started.**

7.3   Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice - One

1. **Title of the Practice**

   MORNING ASSEMBLY

2. **Goal**
   The aim is to begin the daily process of learning through a spiritual awakening via morning prayers, a continuation of ancient Indian tradition.

   The spiritual ambience on the banks of holy *Ganges* is really rejuvenating and provides the required vigor for a great day ahead and certainly makes learning a great experience.

   The College established by Annie Besant, referred to as Maa Vasanta (माँ वसन्त) in Sanskrit emphasized on ancient Indian tradition to be followed along with 'modern' knowledge.

3. **The Context**
   The College recently completed its 100 glorious years of existence. The alumni of the college, old and young all have vivid memory of the morning assembly starting with a prayer and cherish it even today. The continuation of this practice in the present times witnessing tremendous socio-economic changes have been a great challenge but the college has continued with this practice.

4. **The Practice**
   The Morning Assembly begins with a '*Bhajan*' which is followed by the college prayer in Sanskrit which is sung by all. The college publishes its own prayer book named '*Geetayana*', which contains a number of spiritual songs, in Sanskrit and Hindi both

   The prayer goes

   <div align="center">

   ज्ञानानन्दमयं देवं निर्मलस्फटिकाकृतिम् ।
   आधारं सर्वभूतानां हयग्रीवमुपास्महे ।।

   </div>

The Assembly is addressed by the Principal on several occasions regarding college affairs. It is followed by the announcement regarding academic or co-curricular activities, as and when required. '*Vasantsangha*' is the cultural forum of the college for various co-curricular activities like Debate, Elocution, Quiz, Essay Writing, Talent Show, etc.

Finally, the Assembly also has a brief current events program announcing the major national, international, sports, economy and entertainment news & Thought for the Day. This brief event of 20-25 minutes includes spiritual, academic and co-curricular aspects.
The Morning Assembly serves as a great means of dissemination of information among teachers and students.

It also serves as a part of the curriculum of our B.Ed. students who are actively engaged in the conduct of the Assembly as part of their CCA (Co-curricular activity). The B.Ed. has 4 groups and each group is invited in a sequence to arrange the morning assembly.

Our teachers (some of them alumni), Music Department (teachers & students), B.Ed. teachers and students play an important role in arranging the morning assembly, which begins at 10:00 A.M.

5. **Evidence of Success**
   The success of this practice is evident from the fact that it has continued for almost one hundred years without any break and is a hallmark of our institution – perhaps one among the few colleges having such practices in our country.
   This practice has been able to serve the purpose which it intends to.

6. **Problems Encountered and Resources Required**
   No great resources are required to successfully implement this practice. These are few problems encountered in continuous implementation of this practice:

   i. A few teachers and students are not that much enthusiastic about attending the Morning Assembly.
   ii. With the introduction of the Semester system involving Internal Assessment, etc. the academic burden on students and teachers have increased. Hence, the Assembly is now held twice a week – Monday (the first working day) and Saturday (the last working day).

7. **Notes** A very healthy, inspiring practice appreciated by the majority of the stakeholders of higher education.

Best Practice - Two

1. **Title of the Practice**
   The 'Knowledge Centre' (Gyan Kendra)

2. **Goal**
   21st century is the century of knowledge and information. The youths, especially the students need access to the vast treasure of knowledge thrown open through the medium of Web/Internet. The aim is to make internet accessibility for maximum students.

3. **The Context**
   With the gradual change in the process of filling up the Enrolment Form, Examination Form, etc. on line, BHU has gradually shifted to an on-line mode. The college, catering to the needs of diverse sections of the society, especially the underprivileged sections has to come forward to provide such facilities to them in the college campus only.

   The ICT – enabled learning requires students of UG Final year & PG to make Power Point Presentation. Students not having their own Laptop/PCs were at a disadvantaged position. So, it was the need or rather urgency to provide them this facility in the college itself to create an atmosphere of equal opportunity for all students.

4. **The Practice**
   The computers in the Knowledge Centre are more than 50 in number, with 3 printers, have been installed to provide the facility of typing and printing to students as well as faculty.

   The Library has 2 WI-MAX connections having 2 mbps speed internet facility with Wi-Fi and downloading facilities. Considering the location of the college, the feasibility of optical fiber based connectivity was a challenge. Hence, the college opted for BSNL's WI-MAX service, which was good and affordable.

   The requirement of the on-line filling of Enrolment and Examination forms is facilitated in the Knowledge Centre. Qualified staffs are there to guide the students in case of any technical difficulty. Our qualified Librarian is also always available for guidance and help.

   Knowledge Centre conducts regular contact programs, Skill Development programs for students at all levels – UG/PG/Research students & faculty members. The centre conducts Computer literacy program for new students enabling them to know about MS-WORD, PPT and surfing of Internet.
   Knowledge Centre has a LCD TV installed for such presentations.

   E-Books, N-List journals through INFLIB NET are easily accessible here. It is a great resource centre for students and teachers. The facilities and the activities associated with Knowledge Centre make it a good example of 'Best Practices' of our college.

5. **Evidence of Success**

   It is a pleasure to see girl students in large numbers surfing the internet for academic purposes. The register of Knowledge Centre itself shows that hundreds of students have benefitted from this service, since this facility was introduced after the renovation of the library from the funds received from UGC under the expansion of OBC reservation policy. This all gives a fillip to women education.

6. **Problems Encountered and Resources Required**

   The constraint is the breakdown of BSNL services sometimes. Due to space and resource constrain, the facility is restricted to 50 users at a time. The uploading of scanned signature and photo in the forms needed a scanner which, the Knowledge Centre has decided to install at the informal request of the students.

Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4   Contribution to environmental awareness / protection

- **The Annual Play of the college was focused on environment issue to create awareness among students.**
- **Tree Plantation Drive**
- **LED bulbs were introduced gradually which is eco-friendly.**
- **Water harvesting – Channelization of rain water through pucca nala to divert the excess water towards river Ganga.**
- **Waste materials not to be burnt rather bio degradable matter is buried in earth.**

7.5   Whether environmental audit was conducted?   Yes ☐ **No ☑**

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **College celebrated its Centenary year (2013-14) and the Centenary Souvenir was published.**
- **The students enacted a Gujarati short play "*Utha Kahan Se Dhuan*" written by Shri Labh Shankar Thakar and translated into Hindi by the famous theatrician Shri. Nemi Chand Jain. This play aptly raised the issues related to environment and the death of human emotions and values in modern time.**
- **Under the cultural forum of SPIC MACAY, a number of programme were held.**
    i. **A scintillating Puppet Show was performed by the artists of Puppet Theatre Group, Kolkata under the direction of Padamshree Suresh Dutta.**
    ii. **Padmashree D.S. Bharati and group presented 'KabirVaani' in Sufi poetic style.**
    iii. **Dr. Ananda Shankar Jayant performed Bharatnatyam and Kuchipudi dance forms.**
- **National Youth Day, National Education Day, International Day for the Disabled, etc. were celebrated to make the students aware of these important days and their significance.**

8.   **Plans of institution for next year**

- **Re-accreditation of the College by NAAC.**
- **Renovation of few classrooms.**
- **Setting up of few Smart Classrooms.**
- **Approval of NCTE for M.Ed.**
- **Establishment of Community Radio for educational and extension activities.**
- **To make the Art Gallery and Museum fully functional.**

Mr. Sanjeev Kumar   **Dr. Vijai Shivapurti**

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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