



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### VASANTA COLLEGE FOR WOMEN

Admitted to the Privileges of Banaras Hindu University  
Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 19/09/2021

### MEETING NOTICE

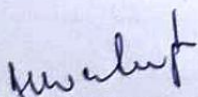
A meeting of the IQAC will be held on 21/09/2021 at 12:00 Noon in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1. Prof. Alka Singh, Principal	Chairperson
2. Dr. Seema Srivastava	Coordinator
3. Dr. Archana Tiwari	Member
4. Dr. Minakshi Biswal	Member
5. Dr. Asha Pandey	Member
6. Dr. Manjari Jhunjhunwala	Member
7. Dr. Preeti Singh (Political Science)	Member
8. Dr. Yogita Beri	Member
9. Dr. Subhash Meena	Member
10. Dr. Richa Singh	Member
11. Dr. Shreya Pathak	Member
12. Dr. Rajiv Jaiswal	Member
13. Dr. R. N. Mohanta, Librarian	Member

### AGENDA

- Progress in AQAR 2020-21.
- The formation of Code of Conduct Committee in the college.
- The presentation of formats of Criteria-II for faculty members.
- The purchase of computers and installation of higher speed of Wi-Fi in the college.
- The conduction of workshop on yoga, health and mental well being in November 22.

  
Principal/Chairperson





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### VASANTA COLLEGE FOR WOMEN

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Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 21/09/2021

### MINUTES

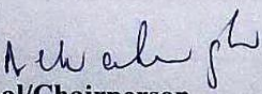
A meeting of the IQAC was held on 21/09/2021 at 12:00 Noon in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

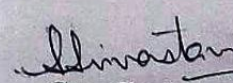
Following members attended the Meeting:

- |   |             |
|---|-------------|
| 1. Prof. Alka Singh, Principal          | Chairperson |
| 2. Dr. Seema Srivastava                 | Coordinator |
| 3. Dr. Archana Tiwari                   | Member      |
| 4. Dr. Minakshi Biswal                  | Member      |
| 5. Dr. Asha Pandey                      | Member      |
| 6. Dr. Manjari Jhunjhunwala             | Member      |
| 7. Dr. Preeti Singh (Political Science) | Member      |
| 8. Dr. Yogita Beri                      | Member      |
| 9. Dr. Subhash Meena                    | Member      |
| 10. Dr. Richa Singh                     | Member      |
| 11. Dr. Shreya Pathak                   | Member      |
| 12. Dr. Rajiv Jaiswal                   | Member      |
| 13. Dr. R. N. Mohanta, Librarian        | Member      |

Following resolutions have been made in the meeting:

1. Minutes of the Previous meeting were read, and no matter arose out of it.
2. The criteria wise report of the work done, was discussed with the members of IQAC highlighting the areas which needed a little more time to collect data from the concerned departments and areas.
3. A committee for the Code of Conduct be constituted making it functional by framings its objectives guidelines according to which the committee will function.
4. As criteria-II comprised of Maximum marks focusing on enhancing quality in teaching-learning & evaluation, therefore, it was to have a presentation on all the 7 sub-criteria to provide clarity to the faculty members of the various departments in order to enrich qualitative and qualitative data on the basis of the formats provided.
5. It was decided that purchase of more computers as per student strength and also increase in the bandwidth of Internet connection in the institution.
6. For Promoting Life Skills among students for Capacity Building & Skill enhancement was put forth that discussed to conduct a workshop on Yoga & Mental Well-being for students be conducted for at least a week.

  
Principal/Chairperson

  
Coordinator





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## ACTION TAKEN REPORT

1. After the discussion about the progress of all criteria 15<sup>th</sup> November 2022, was decided as the deadlines by all the members.
2. The Code of Conduct Committee was formed with Prof. Ranjana Seth as Convener, Prof. Sujata Saha as co-convener and Dr. Puneeta Pathak as member.
3. Considering the importance of criteria-II a special awareness program was conducted for faculty members in which the necessary formats were presented before them on 28/02/2022 in two shifts, for social science and arts subjects separately. All the queries of the faculty members were dealt with after presentation.
4. As per the previous recommendation, the purchase committee of the college was requested to start the process of purchase of a minimum of 50 computers. It was also recommended that high speed wi-fi was essential.
5. A 10-day National Workshop of Yoga, Health & Mental well-being amidst Covid Pandemic was conducted by IQAC and Philosophy Department in collaboration with Janki Devi Memorial College, New Delhi.

Principal/Chairperson

Coordinator





**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**VASANTA COLLEGE FOR WOMEN**

Admitted to the Privileges of Banaras Hindu University  
Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 27/11/2021

**MEETING NOTICE**

A meeting of the IQAC will be held on 29/11/2021 at 01:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1. Prof. Alka Singh, Principal	Chairperson
2. Dr. Seema Srivastava	Coordinator
3. Dr. Archana Tiwari	Member
4. Dr. Minakshi Biswal	Member
5. Dr. Asha Pandey	Member
6. Dr. Manjari Jhunjunwala	Member
7. Dr. Preeti Singh (Political Science)	Member
8. Dr. Yogita Beri	Member
9. Dr. Subhash Meena	Member
10. Dr. Richa Singh	Member
11. Dr. Shreya Pathak	Member
12. Dr. Rajiv Jaiswal	Member
13. Dr. R. N. Mohanta, Librarian	Member

**AGENDA**

- Commencement of SSR work.
- To discuss about the virtual workshop on Intellectual Property Right (with special reference to copy right and creative commons) in January 2022.
- Conduction of workshop on qualitative research in the month of January 2022.
- Regarding Dr. Shreya Pathak's inability to continue as member of IQAC.

*Alka Singh*  
Principal/Chairperson





**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**VASANTA COLLEGE FOR WOMEN**  
 Admitted to the Privileges of Banaras Hindu University  
 Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



**Dated : 29/11/2021**

**MINUTES**

A meeting of the IQAC was held on **29/11/2021** at **01:00 PM** in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members attended the Meeting:

- |  |             |
|--|-------------|
| 1. Prof. Alka Singh, Principal                           | Chairperson |
| 2. Dr. Seema Srivastava <i>Alka Singh</i>                | Coordinator |
| 3. Dr. Archana Tiwari <i>Archana Tiwari</i>              | Member      |
| 4. Dr. Minakshi Biswal <i>Minakshi</i>                   | Member      |
| 5. Dr. Asha Pandey <i>Asha</i>                           | Member      |
| 6. Dr. Manjari Jhunjhunwala <i>Manjari</i>               | Member      |
| 7. Dr. Preeti Singh (Political Science) <i>Preeti Sr</i> | Member      |
| 8. Dr. Yogita Beri <i>Beri</i>                           | Member      |
| 9. Dr. Subhash Meena <i>Meena</i>                        | Member      |
| 10. Dr. Richa Singh <i>Richa Singh</i>                   | Member      |
| 11. Dr. Shreya Pathak                                    | Member      |
| 12. Dr. Rajiv Jaiswal <i>Rajiv</i>                       | Member      |
| 13. Dr. R. N. Mohanta, Librarian <i>R. Mohanta</i>       | Member      |

Following resolutions have been made in the meeting:

- Minutes of the Previous meeting were read, and no matter arose out of it.
- The Coordinator of the IQAC suggested that as now we are through with the AQAR 2020-21, we can start preparing the data for Self Study Report for last five years dates were suggested for working on SSR.
- In order to create awareness among the staff members about the IPR with special reference to copy right & creative commons an online workshop on IPR was to be organized.
- As research is an important extension activity in higher education it was suggested that a workshop on qualitative research for the faculty members of the college & other institution would be organized shortly.
- Considering the personal reasons of Dr. Shreya Pathak and her continued request to the principal to relieve her from the IQAC was discussed.

*Alka Singh*  
Principal/Chairperson

*Alka Singh*  
Coordinator





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

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### ACTION TAKEN REPORT

1. It was decided that from 1<sup>st</sup> December 2022, the IQAC team will work regularly on-SSR related works since the academic work is nominal during this period.
2. To create awareness about intellectual property rights among faculty members and students, two workshops on this topic were organized: -
  - i. One day virtual workshop on Intellectual Property Right and its relationship with Human Rights was organized by IQAC on 08/01/2022.
  - ii. Two days Virtual Workshop on Intellectual Property Rights with special reference to copyright and creative commons was organized by IQAC and Library, VCW on 28/01/2022 and 29/01/2022.
3. A 6-day Virtual Workshop on Qualitative Research was organized by IQAC along with Student Development & Research Cell from 31/01/2022 to 05/02/2022 for faculty and students.
4. Due to the unavoidable personal reasons of Dr. Shreya Pathak, it was decided to relieve her from the work of IQAC.

Principal/Chairperson

Coordinator





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### VASANTA COLLEGE FOR WOMEN

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Dated : 17/01/2022

### MEETING NOTICE

A meeting of the IQAC will be held on 19/01/2022 at 01:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1. Prof. Alka Singh, Principal	Chairperson
2. Dr. Seema Srivastava	Coordinator
3. Dr. Archana Tiwari	Member
4. Dr. Minakshi Biswal	Member
5. Dr. Asha Pandey	Member
6. Dr. Manjari Jhunjhunwala	Member
7. Dr. Preeti Singh (Political Science)	Member
8. Dr. Yogita Beri	Member
9. Dr. Subhash Meena	Member
10. Dr. Richa Singh	Member
11. Dr. Rajiv Jaiswal	Member
12. Dr. R. N. Mohanta, Librarian	Member

### AGENDA

- Allotment of shifts for IQAC work.
- Finalization of AQAR 2020-21.
- Progress of SSR.

Principal/Chairperson





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### VASANTA COLLEGE FOR WOMEN

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Dated : 19/01/2022

### MINUTES

A meeting of the IQAC was held on 19/01/2022 at 01:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

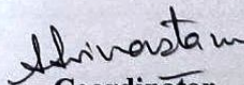
Following members attended the Meeting:

- |   |             |
|---|-------------|
| 1. Prof. Alka Singh, Principal          | Chairperson |
| 2. Dr. Seema Srivastava                 | Coordinator |
| 3. Dr. Archana Tiwari                   | Member      |
| 4. Dr. Minakshi Biswal                  | Member      |
| 5. Dr. Asha Pandey                      | Member      |
| 6. Dr. Manjari Jhunjhunwala             | Member      |
| 7. Dr. Preeti Singh (Political Science) | Member      |
| 8. Dr. Yogita Beri                      | Member      |
| 9. Dr. Subhash Meena                    | Member      |
| 10. Dr. Richa Singh                     | Member      |
| 11. Dr. Rajiv Jaiswal                   | Member      |
| 12. Dr. R. N. Mohanta, Librarian        | Member      |

Following resolutions have been made in the meeting:

1. Minutes of the Previous meeting were read, and no matter arose out of it.
2. As the online & offline classes have commenced it was proposed by members to work in shifts in the IQAC for the remaining work of the AQAR & SSR according to the convenience of the members so that classes are not hampered.
3. The coordinator suggested that after the completion & uploading of AQAR, the work on SSR can be started & data for last 5 years will be needed for SSR.

  
Principal/Chairperson

  
Coordinator





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### ACTION TAKEN REPORT

1. As per the resolution made in the meeting, 2 shifts were made for the convenience of members of IQAC. The first shift for members was from 10:00am to 01:00pm and the time for second shift was from 01:00pm to 04:00pm.
2. The AQAR 2020-21 was prepared and finalized to be uploaded.
3. A review meeting along with presentation of all seven criteria was taken to assess the progress of SSR work.

Principal/Chairperson

Coordinator





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### VASANTA COLLEGE FOR WOMEN

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Dated : 14/02/2022

## MEETING NOTICE

A meeting of the IQAC will be held on 19/02/2022 at 01:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1. Prof. Alka Singh, Principal	Chairperson
2. Dr. Seema Srivastava	Coordinator
3. Dr. Archana Tiwari	Member
4. Dr. Minakshi Biswal	Member
5. Dr. Asha Pandey	Member
6. Dr. Manjari Jhunjhunwala	Member
7. Dr. Preeti Singh (Political Science)	Member
8. Dr. Yogita Beri	Member
9. Dr. Subhash Meena	Member
10. Dr. Richa Singh	Member
11. Dr. Rajiv Jaiswal	Member
12. Dr. R. N. Mohanta, Librarian	Member

### AGENDA

- To discuss and plan the IQAC – Departmental interaction.
- To finalize the date for organizing virtual workshop on Microsoft Excel in collaboration with Adore India.
- To discuss about the workshop to be conducted for PG Students for NET preparation.

Principal/Chairperson





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### VASANTA COLLEGE FOR WOMEN

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Dated : 19/02/2022

### MINUTES

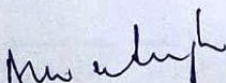
A meeting of the IQAC was held on 19/02/2022 at 01:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

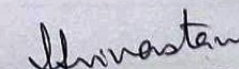
Following members attended the Meeting:

- |   |             |
|---|-------------|
| 1. Prof. Alka Singh, Principal          | Chairperson |
| 2. Dr. Seema Srivastava                 | Coordinator |
| 3. Dr. Archana Tiwari                   | Member      |
| 4. Dr. Minakshi Biswal                  | Member      |
| 5. Dr. Asha Pandey                      | Member      |
| 6. Dr. Manjari Jhunjhunwala             | Member      |
| 7. Dr. Preeti Singh (Political Science) | Member      |
| 8. Dr. Yogita Beri                      | Member      |
| 9. Dr. Subhash Meena                    | Member      |
| 10. Dr. Richa Singh                     | Member      |
| 11. Dr. Rajiv Jaiswal                   | Member      |
| 12. Dr. R. N. Mohanta, Librarian        | Member      |

Following resolutions have been made in the meeting:

1. Minutes of the Previous meeting were read, and no matter arose out of it.
2. The members of IQAC agreed to have an interaction with the various departments so that awareness and exchange of information could take place among the faculty members about the data required from departments for all seven criteria.
3. A week-long online workshop on Microsoft Excel in collaboration with Adore India could be organized for Computer Literacy amongst students.
4. A proposal to start a workshop for PG students for NET preparation for Paper-I & II.

  
Principal/Chairperson

  
Coordinator





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### ACTION TAKEN REPORT

1. IQAC-Departmental interactions were organized which were held from 24/02/2022 to 09/03/2022. Faculty members of all 19 departments were called and necessary information /instructions regarding the data was provided.
2. A 6-day Virtual Workshop on Microsoft Excel by IQAC, in collaboration with Adore India was conducted from 28/02/2022 to 05/03/2022.
3. For the benefit of PG students in NET Preparation, the IQAC, in collaboration with department of Political Science, organized a 5-day workshop on Logic (Compulsory Paper – I).

Principal/Chairperson

Coordinator





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### VASANTA COLLEGE FOR WOMEN

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Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 04/04/2022

### MEETING NOTICE

A meeting of the IQAC will be held on **06/04/2022** at **12:00 Noon** in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1. Prof. Alka Singh, Principal	Chairperson
2. Dr. Seema Srivastava	Coordinator
3. Dr. Archana Tiwari	Member
4. Dr. Minakshi Biswal	Member
5. Dr. Asha Pandey	Member
6. Dr. Manjari Jhunjhunwala	Member
7. Dr. Preeti Singh (Political Science)	Member
8. Dr. Yogita Beri	Member
9. Dr. Subhash Meena	Member
10. Dr. Richa Singh	Member
11. Dr. Rajiv Jaiswal	Member
12. Dr. R. N. Mohanta, Librarian	Member

### AGENDA

- To discuss about the data tables to be opted out in SSR Preparation.
- To review the SSR work progress.
- Allocation of funds for organizing lectures in departments.
- Restarting of the Language Lab.

Principal/Chairperson





# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## VASANTA COLLEGE FOR WOMEN

Admitted to the Privileges of Banaras Hindu University  
Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 06/04/2022

### MINUTES

A meeting of the IQAC was held on 06/04/2022 at 12:00 NOON in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members attended the Meeting:

- |   |                             |             |
|---|-----------------------------|-------------|
| 1. Prof. Alka Singh, Principal          |                             | Chairperson |
| 2. Dr. Seema Srivastava                 | <i>Seema Srivastava</i>     | Coordinator |
| 3. Dr. Archana Tiwari                   | <i>Archana Tiwari</i>       | Member      |
| 4. Dr. Minakshi Biswal                  |                             | Member      |
| 5. Dr. Asha Pandey                      | <i>Asha Pandey</i>          | Member      |
| 6. Dr. Manjari Jhunjhunwala             | <i>Manjari Jhunjhunwala</i> | Member      |
| 7. Dr. Preeti Singh (Political Science) | <i>Preeti Singh</i>         | Member      |
| 8. Dr. Yogita Beri                      | <i>Yogita Beri</i>          | Member      |
| 9. Dr. Subhash Meena                    | <i>Subhash Meena</i>        | Member      |
| 10. Dr. Richa Singh                     | <i>Richa Singh</i>          | Member      |
| 11. Dr. Rajiv Jaiswal                   | <i>Rajiv Jaiswal</i>        | Member      |
| 12. Dr. R. N. Mohanta, Librarian        | <i>R. N. Mohanta</i>        | Member      |

Following resolutions have been made in the meeting:

1. Minutes of the Previous meeting were read, and no matter arose out of it.
2. The Criteria III, IV, V, VII a discussion to decide the metrics which could be opted out for 30 marks was taken up.
3. The members reviewed in detail the seven criteria along with their key indicators and found out the indicators which needed more time in terms of data from the University and discussed the same with the faculty members and office staff to enrich it.
4. The matter of restarting the language lab was put before the members & the members agreed to start the language lab by enrolling the students who are interested in improving their language skill as most of the students are coming to college to attend their classes in the offline mode.
5. The members suggested that a certain financial assistance be given in each session to various departments for conducting the workshop, seminars, conferences etc.

*Principal/Chairperson*  
Principal/Chairperson

*Coordinator*  
Coordinator



### **ACTION TAKEN REPORT**

1. The data tables to be opted out was decided and finalized which is as following :
  - (i) Matrix no. 4.4.1 (10)
  - (ii) Matrix no. 5.2.1 (10)
  - (iii) Matrix no. 6.4.2 (8)
2. A review meeting with presentation of all seven criteria was held of IQAC members and the issues of inconvenience were discussed.
3. It was proposed by the members that for organizing lectures /workshop/seminar in the department, a fixed annual sum of Rs. 10000 for departments having PG courses, and Rs. 5000 for departments having UG courses may be allocated.
4. Language lab is restarted with immediate effect in English, Sanskrit and French.
5. It was decided by the members to induct the B.Ed. - I year & B.A. - I year students in the lab for classes, four days a week. One student with fluent command over language will be appointed under the Earn while Learn scheme to conduct language classes.

  
Principal/Chairperson

  
Coordinator





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### VASANTA COLLEGE FOR WOMEN

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02.05.2022

### MEETING NOTICE

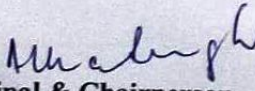
A meeting of **Internal Quality Assurance Cell (IQAC)** will be held on 05.05.2022 at 12.00 Noon in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to be present in the meeting.

1.	Prof. Alka Singh	Principal	Chairperson
2.	Sri Siddhartha Menon	Manager	Member
3.	Prof. Sushila Singh	Emeritus Professor, BHU	External Member
4.	Prof. Harikesh Singh	Hon'ble Vice Chancellor, J.P. University	External Member
5.	Prof. Bharatendu Singh	Dept. of Physics, BHU	External Member
6.	Prof. Manulata Sharma	Dept. of Sanskrit, BHU	Alumni Representative
7.	Dr. Archana Tiwari	Professor, Philosophy	Teacher Representative
8.	Dr. Minakshi Biswal	Professor, Education	Teacher Representative
9.	Dr. Asha Pandey	Professor, Education	Teacher Representative
10.	Dr. Manjari Jhunjhunwala	Professor, English	Teacher Representative
11.	Dr. Preeti Singh	Associate Professor, Political Science	Teacher Representative
12.	Dr. Richa Singh	Associate Professor, Psychology	Teacher Representative
13.	Dr. Yogita Beri	Assistant Professor, Economics	Teacher Representative
14.	Dr. Subhash Meena	Assistant Professor, Psychology	Teacher Representative
15.	Dr. Rajiv Jaiswal	Assistant Professor, AIHC & Archaeology	Teacher Representative
16.	Dr. R.N. Mohanta	Librarian	In-charge, Library
17.	Mr. Trikal Sharma	Administrative Officer	Administrative Staff
18.	Ms. Pratima Verma	PA to Principal	Administrative Staff
19.	Sri Atamjeet Singh Bagga		Parent Representative
20.	Dr. Seema Srivastava	Professor, Psychology	<b>IQAC Coordinator</b>

#### Agenda

1. To discuss the finalization of date of application of IIQA
2. Seeking suggestions regarding the areas of improvement according to the new format (1<sup>st</sup> June, 2022) of SSR
3. Any other matter

  
Principal & Chairperson





# Vasanta College for Women

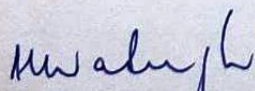
## Rajghat Fort, Varanasi

05.05.2022

A meeting of **Internal Quality Assurance Cell (IQAC)** was held on 05.05.2022 at 12.00 Noon in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members were present in the meeting.

1. Prof. Alka Singh	Principal	Chairperson
2. Sri Siddhartha Menon	Manager	Member
3. Prof. Sushila Singh	Emeritus Professor, BHU	External Member
4. Prof. Harikesh Singh	Former Vice Chancellor, J.P. University	External Member
5. Prof. Bharatendu Singh	Dept. of Physics, BHU	External Member
6. Prof. Manulata Sharma	Dept. of Sanskrit, BHU	Alumni Representative
7. Prof. Archana Tiwari	Professor, Philosophy	Teacher Representative
8. Prof. Minakshi Biswal	Professor, Education	Teacher Representative
9. Prof. Asha Pandey	Professor, Education	Teacher Representative
10. Prof. Manjari Jhunjhunwala	Professor, English	Teacher Representative
11. Dr. Preeti Singh	Associate Professor, Political Science	Teacher Representative
12. Dr. Rieha Singh	Associate Professor, Psychology	Teacher Representative
13. Dr. Yogita Beri	Assistant Professor, Economics	Teacher Representative
14. Dr. Subhash Meena	Assistant Professor, Psychology	Teacher Representative
15. Dr. Rajiv Jaiswal	Assistant Professor, AIHC & Archaeology	Teacher Representative
16. Dr. R.N. Mohanta	Librarian	In-charge, Library
17. Mr. Trikal Sharma	Administrative Officer	Administrative Staff
18. Ms. Pratima Verma	PA to Principal	Administrative Staff
19. Sri Atamjeet Singh Bagga		Parent Representative
20. Prof. Seema Srivastava	Professor, Psychology	IQAC Coordinator

  
Principal & Chairperson





# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## VASANTA COLLEGE FOR WOMEN

Admitted to the Privileges of Banaras Hindu University  
Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



05.05.2022

### MINUTES

A meeting of **Internal Quality Assurance Cell (IQAC)** was held on 05.05.2022 at 12.00 Noon in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members were present in the meeting.

1.	Prof. Alka Singh	Principal	Chairperson
2.	Sri Siddhartha Menon	Manager	Member
3.	Prof. Sushila Singh	Emeritus Professor, BHU	External Member
4.	Prof. Harikesh Singh	Former Vice Chancellor, J.P. University	External Member
5.	Prof. Bharatendu Singh	Dept. of Physics, BHU	External Member
6.	Prof. Manulata Sharma	Dept. of Sanskrit, BHU	Alumni Representative
7.	Prof. Archana Tiwari	Professor, Philosophy	Teacher Representative <i>Archana Tiwari</i>
8.	Prof. Minakshi Biswal	Professor, Education	Teacher Representative <i>Minakshi Biswal</i>
9.	Prof. Asha Pandey	Professor, Education	Teacher Representative <i>Asha Pandey</i>
10.	Prof. Manjari Jhunjhunwala	Professor, English	Teacher Representative <i>Manjari Jhunjhunwala</i>
11.	Dr. Preeti Singh	Associate Professor, Political Science	Teacher Representative <i>Preeti Singh</i>
12.	Dr. Richa Singh	Associate Professor, Psychology	Teacher Representative <i>Richa Singh</i>
13.	Dr. Yogita Beri	Assistant Professor, Economics	Teacher Representative <i>Yogita Beri</i>
14.	Dr. Subhash Meena	Assistant Professor, Psychology	Teacher Representative <i>Subhash Meena</i>
15.	Dr. Rajiv Jaiswal	Assistant Professor, AIHC & Archaeology	Teacher Representative <i>Rajiv Jaiswal</i>
16.	Dr. R.N. Mohanta	Librarian	In-charge, Library <i>R.N. Mohanta</i>
17.	Mr. Trikal Sharma	Administrative Officer	Administrative Staff <i>Trikal Sharma</i>
18.	Ms. Pratima Verma	PA to Principal	Administrative Staff
19.	Sri Atamjeet Singh Bagga		Parent Representative
20.	Prof. Seema Srivastava	Professor, Psychology	<b>IQAC Coordinator</b> <i>Seema Srivastava</i>

Following points have been resolved in the meeting.

1. The college will apply for IIQA after the results of final year are out.
2. Following suggestions have been made in the areas of improvement in SSR:
  - (a) The Self Study Report (SSR) should be compared with 2<sup>nd</sup> Cycle Self Study Report and report will be improved accordingly.
  - (b) The Presentations prepared for all Seven Criteria of NAAC ought to be more focused and pin-pointed.
  - (c) The Best Practices and Innovations of the college should be highlighted in the report and displayed properly.

The meeting ended with the vote of thanks to Chair and all members.

*Alka Singh*  
Principal & Chairperson

*Seema Srivastava*  
Coordinator





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## ACTION TAKEN REPORT

Regarding the inputs received regarding the IIQA application, a mail is sent to the NAAC helpdesk to ascertain the timeline of all.

All the input received regarding the improvement in self study report in all the criteria were incorporated, changes in terminology sequencing of bullet points were made as suggested by senior members of the committee.

Institutional distinctiveness and best practices were incorporated as and where required.

Principal/Chairperson

Coordinator