



Internal Quality Assurance Cell Vasanta College for Women

Admitted to the Privileges of Banaras Hindu University
Krishnamurti Foundation India, Rajghat Fort, Varanasi-221001

02.08.2017

NOTICE **1st Quarter Meeting (2017-18)**

A meeting of the IQAC Cell will be held on 09.08.2017 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1.	Dr. Alka Singh, Principal	Chairperson
2.	Prof. K.P. Pandey, Director, SHEPA	Member
3.	Prof. Sushila Singh, MMV, BHU	Member
4.	Prof. Kalplata Pandey, Professor, MGKVP, Varanasi	Member
5.	Dr. Archana Tiwari, Associate Professor	Member
6.	Dr. Asha Pandey, Associate Professor	Member
7.	Dr. Manjari Jhunjhunwala, Associate Professor	Member
8.	Dr. Preeti Singh, Assistant Professor	Member
9.	Dr. Shreya Pathak, Assistant Professor	Member
10.	Dr. Yogita Beri, Assistant Professor	Member
11.	Dr. Richa Singh, Assistant Professor	Member
12.	Dr. Subhash Meena, Assistant Professor	Member
13.	Dr. Udyan Samajpati, Assistant Professor	Member
14.	Dr. R.N. Mohanta, Librarian	Member
15.	Mr. Sanjeev Kumar, Associate Professor	Coordinator

Agenda

1. To confirm the previous Minutes
2. To start M.Ed. Program from session 2017- 18
3. To start NCC Unit (Senior Wing) in the college
4. To send proposal for financial assistance for organizing seminars

Principal



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09.08.2017

MINUTES 1st Quarter Meeting (2017-18)

A meeting of the IQAC Cell was held on 09.08.2017 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members were present in the Meeting:

1.	Dr. Alka Singh, Principal	Chairperson
2.	Prof. K.P. Pandey, Director, SHEPA	Member
3.	Prof. Sushila Singh, MMV, BHU	Member
4.	Prof. Kalplata Pandey, Professor, MGKVP, Varanasi	Member
5.	Dr. Archana Tiwari, Associate Professor	Member
6.	Dr. Asha Pandey, Associate Professor	Member
7.	Dr. Manjari Jhunhunwala, Associate Professor	Member
8.	Dr. Preeti Singh, Assistant Professor	Member
9.	Dr. Shreya Pathak, Assistant Professor	Member
10.	Dr. Yogita Beri, Assistant Professor	Member
11.	Dr. Richa Singh, Assistant Professor	Member
12.	Dr. Subhash Meena, Assistant Professor	Member
13.	Dr. Udyan Samajpati, Assistant Professor	Member
14.	Dr. R.N. Mohanta, Librarian	Member
15.	Mr. Sanjeev Kumar, Associate Professor	Coordinator

Agenda

1. To confirm the Minutes of previous meeting
2. To start M.Ed. Program from session 2017- 18
3. To start NCC Unit (Senior Wing) in the college
4. To send proposal for financial assistance for organizing seminars

Minutes

The Coordinator welcomed the members who were newly inducted in the IQAC Cell. Following resolutions have been made in the 1st Quarter Meeting of 2017-18:

1. (a) The minutes of the previous meeting held on 15.05.2017 were read and confirmed.
(b) No matter arose out of the previous minutes.
2. In response to our proposal, which was monitored by IQAC, the Northern Regional Committee, National Council for Teachers Education (NCTE), Jaipur has granted the recognition of M.Ed. course for one unit (50 students) from the academic session 2017-18. This is one of the most significant



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achievements of the college in its mission to impart quality education to women.

3. One unit of NCC (Senior Wing) be established in the college and a faculty member be appointed as Care Taker, NCC Officer.
4. Proposal to organize seminars be sent to different funding agencies for financial assistance.

The meeting ended with a vote of thanks to Chair and all the members.

Principal/Chairperson, IQAC Cell

Coordinator, IQAC Cell



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04.10.2017

NOTICE **2nd Quarter Meeting (2017-18)**

A meeting of the IQAC Cell will be held on 12.10.2017 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1.	Dr. Alka Singh, Principal	Chairperson
2.	Prof. K.P. Pandey, Director, SHEPA	Member
3.	Prof. Sushila Singh, MMV, BHU	Member
4.	Prof. Kalplata Pandey, Professor, MGKVP, Varanasi	Member
5.	Dr. Archana Tiwari, Associate Professor	Member
6.	Dr. Asha Pandey, Associate Professor	Member
7.	Dr. Manjari Jhunjhunwala, Associate Professor	Member
8.	Dr. Preeti Singh, Assistant Professor	Member
9.	Dr. Shreya Pathak, Assistant Professor	Member
10.	Dr. Yogita Beri, Assistant Professor	Member
11.	Dr. Richa Singh, Assistant Professor	Member
12.	Dr. Subhash Meena, Assistant Professor	Member
13.	Dr. Udyan Samajpati, Assistant Professor	Member
14.	Dr. R.N. Mohanta, Librarian	Member
15.	Mr. Sanjeev Kumar, Associate Professor	Coordinator

Agenda

1. To confirm the Minutes of previous meeting
2. To enter into tie-up with NGOs.
3. To start an Inter-disciplinary Journal

Principal/Chairperson, IQAC



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12.10.2017

MINUTES 2nd Quarter Meeting (2017-18)

A meeting of the IQAC Cell was held on 12.10.2017 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members were present in the Meeting.

1. Dr. Alka Singh, Principal	Chairperson
2. Prof. K.P. Pandey, Director, SHEPA	Member
3. Prof. Sushila Singh, MMV, BHU	Member
4. Prof. Kalplata Pandey, Professor, MGKVP, Varanasi	Member
5. Dr. Archana Tiwari, Associate Professor	Member
6. Dr. Asha Pandey, Associate Professor	Member
7. Dr. Manjari Jhunjhunwala, Associate Professor	Member
8. Dr. Preeti Singh, Assistant Professor	Member
9. Dr. Shreya Pathak, Assistant Professor	Member
10. Dr. Yogita Beri, Assistant Professor	Member
11. Dr. Richa Singh, Assistant Professor	Member
12. Dr. Subhash Meena, Assistant Professor	Member
13. Dr. Udyan Samajpati, Assistant Professor	Member
14. Dr. R.N. Mohanta, Librarian	Member
15. Mr. Sanjeev Kumar, Associate Professor	Coordinator

Agenda

1. To confirm the Minutes of previous meeting
2. To enter into tie-up with NGOs.
3. To start an Inter-disciplinary Journal

Minutes

Following resolutions have been made in the 2nd Quarter Meeting of 2017-18.

1. (a) The minutes of the previous meeting held on 09.08.2017 were read and confirmed.
(b) No matter arose out of the previous minutes.
2. A linkage be created with **Medha**, an NGO, to make the students more employable by imparting training through its program and internships and **LEAD** under Deshpande Foundation, Hubli, Karnataka, a leading NGO running at all India level.
3. The college should initiate the process of starting an Inter-disciplinary Journal. The suggested name for journal is Vasant Sahastradhara. The Editorial Team be constituted and ISSN No. be sought as per rules.



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The meeting ended with the vote of thanks to Chair.

Principal/Chairperson

Coordinator, IQAC Cell
03.02.2018

NOTICE **3rd Quarter Meeting (2017-18)**

A meeting of the IQAC Cell will be held on 12.02.2018 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1.	Dr. Alka Singh, Principal	Chairperson
2.	Prof. K.P. Pandey, Director, SHEPA	Member
3.	Prof. Sushila Singh, MMV, BHU	Member
4.	Prof. Kalplata Pandey, Professor, MGKVP, Varanasi	Member
5.	Dr. Archana Tiwari, Associate Professor	Member
6.	Dr. Asha Pandey, Associate Professor	Member
7.	Dr. Manjari Jhunjhunwala, Associate Professor	Member
8.	Dr. Preeti Singh, Assistant Professor	Member
9.	Dr. Shreya Pathak, Assistant Professor	Member
10.	Dr. Yogita Beri, Assistant Professor	Member
11.	Dr. Richa Singh, Assistant Professor	Member
12.	Dr. Subhash Meena, Assistant Professor	Member
13.	Dr. Udyan Samajpati, Assistant Professor	Member
14.	Dr. R.N. Mohanta, Librarian	Member
15.	Mr. Sanjeev Kumar, Associate Professor	Coordinator

Agenda

1. To confirm the Minutes of previous meeting
2. To get approval for PG Course in subjects like Political Science, Sociology, AIHC and Home Science.
3. To conduct CAS for the eligible faculty members
4. To organize National Seminars

Principal/Chairperson, IQAC



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12.02.2018

MINUTES **3rd Quarter Meeting (2017-18)**

A meeting of the IQAC Cell was held on 12.02.2018 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members were present in the Meeting.

1.	Dr. Alka Singh, Principal	Chairperson
2.	Prof. K.P. Pandey, Director, SHEPA	Member
3.	Prof. Sushila Singh, MMV, BHU	Member
4.	Prof. Kalplata Pandey, Professor, MGKVP, Varanasi	Member
5.	Dr. Archana Tiwari, Associate Professor	Member
6.	Dr. Asha Pandey, Associate Professor	Member
7.	Dr. Manjari Jhunjhunwala, Associate Professor	Member
8.	Dr. Preeti Singh, Assistant Professor	Member
9.	Dr. Shreya Pathak, Assistant Professor	Member
10.	Dr. Yogita Beri, Assistant Professor	Member
11.	Dr. Richa Singh, Assistant Professor	Member
12.	Dr. Subhash Meena, Assistant Professor	Member
13.	Dr. Udyan Samajpati, Assistant Professor	Member
14.	Dr. R.N. Mohanta, Librarian	Member
15.	Mr. Sanjeev Kumar, Associate Professor	Coordinator

Agenda

1. To confirm the Minutes of previous meeting
2. To get approval for PG Course in subjects like Political Science, Sociology, AIHC and Home Science.
3. To conduct the CAS for eligible faculty members
4. To organize National Seminars

Minutes

Following resolutions have been made in the 3rd Quarter Meeting of 2017-18.

1. (a) The minutes of the previous meeting held on 12.10.2017 were read and confirmed.
(b) No matter arose out of the previous minutes.
2. The Inspection Committee constituted by Vice Chancellor, BHU has already visited the college on 25.10.2017 and the process of approval for PG Courses is under process.



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3. Applications for CAS from eligible faculty members be called as per the UGC Norms and the names of experts, Screening/Selection Committee be constituted at the earliest.
4. (a) Two days National Seminar on “**Enhancing the Quality of Teaching, Learning and Evaluation in Higher Education**” to be held on 23-24 February 2019, organized by Internal Quality Assurance Cell (IQAC), sponsored by National Assessment and Accreditation Council (NAAC), Bengaluru.

(b) Two days National Seminar on **Gandhi: Champaran and Beyond** to be held on March 16-17, 2018, sponsored by *Gandhi Smriti and Darshan Samiti, Rajghat, New Delhi* under the Ministry of Culture organized by Department of History.

The meeting ended with a vote of thanks to Chair and all the members.

Principal/Chairperson

Coordinator, IQAC



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11.05.2018

NOTICE **4th Quarter Meeting (2017-18)**

A meeting of the IQAC Cell will be held on 18.05.2018 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

1.	Dr. Alka Singh, Principal	Chairperson
2.	Prof. K.P. Pandey, Director, SHEPA	Member
3.	Prof. Sushila Singh, MMV, BHU	Member
4.	Prof. Kalplata Pandey, Professor, MGKVP, Varanasi	Member
5.	Dr. Archana Tiwari, Associate Professor	Member
6.	Dr. Asha Pandey, Associate Professor	Member
7.	Dr. Manjari Jhunjhunwala, Associate Professor	Member
8.	Dr. Preeti Singh, Assistant Professor	Member
9.	Dr. Shreya Pathak, Assistant Professor	Member
10.	Dr. Yogita Beri, Assistant Professor	Member
11.	Dr. Richa Singh, Assistant Professor	Member
12.	Dr. Subhash Meena, Assistant Professor	Member
13.	Dr. Udyan Samajpati, Assistant Professor	Member
14.	Dr. R.N. Mohanta, Librarian	Member
15.	Mr. Sanjeev Kumar, Associate Professor	Coordinator

Agenda

1. To confirm the Minutes of previous meeting
2. To develop Performance Appraisal System for Non-Teaching Staff
3. Institutional code of conduct for students and teachers be developed to promote universal values

Principal/Chairperson, IQAC



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18.05.2018

MINUTES **4th Quarter Meeting (2017-18)**

A meeting of the IQAC Cell was held on 18.05.2018 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members were present in the Meeting:

1.	Dr. Alka Singh, Principal	Chairperson
2.	Prof. K.P. Pandey, Director, SHEPA	Member
3.	Prof. Sushila Singh, MMV, BHU	Member
4.	Prof. Kalplata Pandey, Professor, MGKVP, Varanasi	Member
5.	Dr. Archana Tiwari, Associate Professor	Member
6.	Dr. Asha Pandey, Associate Professor	Member
7.	Dr. Manjari Jhunhunwala, Associate Professor	Member
8.	Dr. Preeti Singh, Assistant Professor	Member
9.	Dr. Shreya Pathak, Assistant Professor	Member
10.	Dr. Yogita Beri, Assistant Professor	Member
11.	Dr. Richa Singh, Assistant Professor	Member
12.	Dr. Subhash Meena, Assistant Professor	Member
13.	Dr. Udyan Samajpati, Assistant Professor	Member
14.	Dr. R.N. Mohanta, Librarian	Member
15.	Mr. Sanjeev Kumar, Associate Professor	Coordinator

Agenda

1. To confirm the Minutes of previous meeting
2. To develop Performance Appraisal System for Non-Teaching Staff
3. Institutional code of conduct for students and teachers be developed to promote universal values

Minutes :

Following resolutions have been made in the 4th Quarter Meeting of 2017-18:

1. (a) The minutes of the previous meeting held on 12.02.2018 were read and confirmed.
(b) No matter arose out of the previous minutes.
2. Performance Appraisal system for Non-teaching staff be developed by IQAC Cell in consultation with senior non-teaching staff.
3. Institutional code of conduct for students and teachers be developed to promote universal Values as per UGC Guidelines.



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The meeting ended with a vote of thanks to Chair and all the members.

Principal/Chairperson, IQAC

Coordinator, IQAC

ACTION TAKEN REPORT

1st Quarter Meeting (2017-18)

Action Taken Report of the IQAC Meeting held on **09.08.2017** at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

1. After grant of recognition from NCTE, the college has successfully started Master's Degree in Education (M.Ed.) with 34 students from the academic session 2017-18.
2. One Unit of NCC (Senior Wing) became functional in the college from session 2017-18. Dr. Sunita Arya was appointed as Care Taker, NCC Officer.
3. (a) Two days National Seminar on "**Enhancing the Quality of Teaching, Learning and Evaluation in Higher Education**" was organized on 23-24 Febraury 2018 by IQAC, sponsored by National Assessment and Accreditation Council (NAAC), Bangalore.

(b) Two days National Seminar on **Gandhi: Champaran and Beyond** was organized on 16-17 March 2018, sponsored by *Gandhi Smriti and Darshan Samiti, Rajghat, New Delhi* under the Ministry of Culture organized by Dept. of History.

Principal/Chairperson, IQAC

Coordinator, IQAC



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ACTION TAKEN REPORT

2nd Quarter Meeting (2017-18)

Action Taken Report of the IQAC Meeting held on **12.10.2017** at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Action Taken Report

1. Medha (a Lucknow based NGO) working in the field of career advancement and training of life skills and Deshpande Foundation, Hubli, Karnataka through its LEAD Program, started their activity among students of Vasanta College for Women. They initiated certain important projects. First project was on Women Education and Female Hygiene (LEAD).

The college initiated the process of publication of inter-disciplinary journal having the title '**Vasant Shahstradhara**'. An Editorial Committee was constituted with six faculty members (Dr. Asha Pandey, Dr. Manjari Jhunjunwala, Dr. Preeti Singh, Dr. Udayan Samajpati, Dr. Shubhash Meena, Dr. Brihaspati Bhattacharya) and the process of getting ISSN No. was initiated.

Principal/Chairperson, IQAC

Coordinator, IQAC



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ACTION TAKEN REPORT

3rd Quarter Meeting (2017-18)

Action Taken Report of the IQAC Meeting held on 12.02.2018 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Action Taken Report

1. The Inspection Committee constituted by the Hon'ble Vice Chancellor, BHU has already visited the college on 25.10.2017. The report of Inspection Team is awaited.
2. CAS promotion for the teachers is under process.
3. (a) Two days National Seminar on "**Enhancing the Quality of Teaching, Learning and Evaluation in Higher Education**" was successfully organized on 23-24 February 2019, organized by IQAC, sponsored by National Assessment and Accreditation Council (NAAC), Bangalore.

(b) Two days National Seminar on **Gandhi: Champaran and Beyond** was successfully organized on March 16-17, 2018, sponsored by *Gandhi Smriti and Darshan Samiti, Rajghat, New Delhi* under the Ministry of Culture organized by Department of History.

Principal/Chairperson, IQAC

Coordinator, IQAC



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ACTION TAKEN REPORT

4th Quarter Meeting (2017-18)

Action Taken Report of the IQAC Meeting held on 18.05.2018 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Action Taken Report

1. A committee under Chairperson, IQAC has been constituted to develop Performance Appraisal Format for Non-teaching staff.
2. Institutional code of conduct for teachers has been circulated and upload on website as per UGC Regulation 2010 clause 17. The UGC guideline for students be taken as the bench mark to develop code of conduct for the students.

Principal/Chairperson, IQAC

Coordinator, IQAC