



# Internal Quality Assurance Cell Vasanta College for Women

Admitted to the Privileges of Banaras Hindu University  
Krishnamurti Foundation India, Rajghat Fort, Varanasi-221001

22.01.2016

## **NOTICE**

### **3<sup>rd</sup> Quarter Meeting (2015-16)**

A meeting of the **IQAC Cell** will be held on 25.01.2016 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the meeting:

1.	Dr. Alka Singh, Principal	-	<b>Chairperson</b>
2.	Prof. K.P. Pandey, Director, SHEPA	-	Member
3.	Prof. Sushila Singh, Managing Committee Member	-	Member
4.	Prof. Kalpalata Pandey, Alumni Representative	-	Member
5.	Sri S. Sundaram, Secretary, Theosophical Society	-	Member
6.	Dr. Sushma Joshi, Associate Professor	-	Member
7.	Dr. Asha Chaturvedi, Associate Professor	-	Member
8.	Dr. Anshula Krishna, Associate Professor	-	Member
9.	Dr. R.N. Mohanta, Librarian	-	Member
10.	Dr. Vibha Joshi, Associate Professor	-	Member
11.	Dr. Bandana Jha, Assistant Professor	-	Member
12.	Dr. Usha Dixit, Assistant Professor	-	Member
13.	Dr. Ranjan Bhattacharya, Assistant Professor	-	Member
14.	Sri Sanjeev Kumar, Associate Professor	-	<b>Coordinator</b>

## **AGENDA**

- Confirmation of Previous Minutes
- To discuss the NAAC Peer Team Report, which visited the college on 05-07 November 2015 for its Re-accreditation (2<sup>nd</sup> Cycle).
- To Start a Certificate Course by Krishnamurti Study Centre.
- To start M.Ed Programme in the College
- NCTE Visiting Team visit for M.Ed. Course

Principal/Chairperson, IQAC



# Internal Quality Assurance Cell Vasanta College for Women

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25.01.2016

## MINUTES

### 3<sup>rd</sup> Quarter Meeting (2015-16)

A meeting of the **IQAC Cell** was held on 25.01.2016 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members were present in the meeting.

1. Dr. Alka Singh, Principal	-	<b>Chairperson</b>
2. Prof. K.P. Pandey, Director, SHEPA	-	Member
3. Prof. Sushila Singh, Managing Committee Member	-	Member
4. Prof. Kalpalata Pandey, Alumni Representative	-	Member
5. Sri S. Sundaram, Secretary, Theosophical Society	-	Member
6. Dr. Sushma Joshi, Associate Professor	-	Member
7. Dr. Asha Chaturvedi, Associate Professor	-	Member
8. Dr. Anshula Krishna, Associate Professor	-	Member
9. Dr. R.N. Mohanta, Librarian	-	Member
10. Dr. Vibha Joshi, Associate Professor	-	Member
11. Dr. Bandana Jha, Assistant Professor	-	Member
12. Dr. Usha Dixit, Assistant Professor	-	Member
13. Dr. Ranjan Bhattacharya, Assistant Professor	-	Member
14. Sri Sanjeev Kumar, Associate Professor	-	<b>Coordinator</b>

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- To Start a Certificate Course by Krishnamurti Study Centre.
- To start M.Ed Programme in the College
- NCTE Visiting Team visit for M.Ed. Course

**MINUTES:** Following resolutions have been made in the 3<sup>rd</sup> Quarter Meeting of 2015-16.

1. (a) The minutes of the previous meeting held on 25.01.2016 were read and confirmed.  
(b) No matter arose out of the previous minutes
2. Value based Add-on Knowledge enrichment Programmes to be initiated.
3. Use of Information and Communication Technology (ICT) needs to be developed and strengthened.
4. Feedback System needs to be implemented, regularized and systemized.
5. Certificate Course on J. Krishnamurti be started by Krishnamurti Study Centre under UGC Scheme of Epoc Making Social Thinker of India.



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6. A proposal has already been sent to NCTE for recognition of M.Ed. Program and Inspection Team from NCTE is expected to visit the college soon.

The meeting ended with the vote of thanks to Chair and all members.

Principal/Chairperson

Coordinator, IQAC



# Internal Quality Assurance Cell Vasanta College for Women

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20.04.2016

## **NOTICE**

### **4<sup>th</sup> Quarter Meeting (2015-16)**

A meeting of the IQAC Cell will be held on 27.04.2016 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the meeting:

- |  |   |                   |
|--|---|-------------------|
| ▪ Dr. Alka Singh, Principal                        | - | Chairperson       |
| ▪ Prof. Sushila Singh, Managing Committee Member   | - | Member            |
| ▪ Prof. Kalpalata Pandey, Alumni Representative    | - | Member            |
| ▪ Prof. K.P. Pandey, Director, SHEPA               | - | Member            |
| ▪ Sri S. Sundaram, Secretary, Theosophical Societ  | - | Member            |
| ▪ Dr. R.N. Mohanta, Librarian                      | - | Member            |
| ▪ Dr. Sushma Joshi, Associate Professor, Education | - | Member            |
| ▪ Dr. Asha Chaturvedi, Associate Professor         | - | Member            |
| ▪ Dr. Anshula Krishna, Associate Professor         | - | Member            |
| ▪ Dr. Vibha Joshi, Associate Professor             | - | Member            |
| ▪ Dr. Bandana Jha, Associate Professor             | - | Member            |
| ▪ Dr. Usha Dixit, Assistant Professor              | - | Member            |
| ▪ Dr. Ranjan Bhattacharya, Assistant Professor     | - | Member            |
| ▪ Mr. Sanjeev Kumar, Associate Professor           | - | Coordinator, IQAC |

## **AGENDA**

1. Confirmation of Previous Minutes
2. Mentoring System
3. Students Grievances and Suggestions
4. Departmental Workshops/Seminars
5. ICT Infrastructure
6. To start Annual Cultural Festival.
7. To upgrade the college website from vasantakfi.com to vasantakfi.ac.in.

Principal/Chairperson, IQAC



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27.04.2016

## MINUTES

### 4<sup>th</sup> Quarter Meeting (2015-16)

A meeting of the **IQAC Cell** was held on 27.04.2016 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members were present in the meeting:

▪ Dr. Alka Singh, Principal	-	Chairperson
▪ Prof. Sushila Singh, Managing Committee Member	-	Member
▪ Prof. Kalpalata Pandey, Alumni Representative	-	Member
▪ Prof. K.P. Pandey, Director, SHEPA	-	Member
▪ Sri S. Sundaram, Secretary, Theosophical Societ	-	Member
▪ Dr. R.N. Mohanta, Librarian	-	Member
▪ Dr. Sushma Joshi, Associate Professor, Education	-	Member
▪ Dr. Asha Chaturvedi, Associate Professor	-	Member
▪ Dr. Anshula Krishna, Associate Professor	-	Member
▪ Dr. Vibha Joshi, Associate Professor	-	Member
▪ Dr. Bandana Jha, Associate Professor	-	Member
▪ Dr. Usha Dixit, Assistant Professor	-	Member
▪ Dr. Ranjan Bhattacharya, Assistant Professor	-	Member
▪ Mr. Sanjeev Kumar, Associate Professor	-	Coordinator, IQAC

## AGENDA

1. Confirmation of Previous Minutes
2. Mentoring System
3. Students Grievances and Suggestions
4. Departmental Workshops/Seminars
5. ICT Infrastructure
6. To start Annual Cultural Festival
7. To change the college website from vasantakfi.com to vasantakfi.ac.in.

**MINUTES:** Following resolutions have been made in the 4<sup>th</sup> Quarter Meeting of 2015-16.

1. (a) The minutes of the previous meeting held on 25.01.2016 were read and confirmed.  
(b) No matter arose out of the previous minutes.
2. An informal Mentoring System is already operational in the college. As per the Students and Parents Feedback Form, the teacher-student relationship in this college is one of the best in Varanasi. A formal mentoring is to be initiated in the college.



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3. Suggestion/Complaint Boxes is to be kept at convenient places like Canteen, Library, Assembly Hall and IQAC Office etc. This should be monitored by Grievance Cell in close association with IQAC.
4. The teachers of all the departments are requested to organize the Conference/ Seminar / Workshop of College, National or International level. The proposal may be sent to the concerned organizations like UGC/ICSSR/ICHR and IPCR etc.
5. ICT Infrastructure need to be strengthen to support teaching/learning.
6. Annual Cultural Festival- Jhankar be organized in the college in February 2016 and this should be held every year duly coordinated by Cultural Committee of the College.
7. IQAC Cell should take an initiative to upgrade the college website by registering its domain through Educational and Research Network (ERNET, India).

The meeting ended with the vote of thanks to Chair.

Principal/Chairperson, IQAC

Coordinator, IQAC



# Internal Quality Assurance Cell

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### ACTION TAKEN REPORT

#### 3<sup>rd</sup> Quarter Meeting (2015-16)

**Action Taken Report** of the IQAC Meeting held on **25.01.2016** at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

1. As per the NAAC Peer Team recommendations, Value based Add-on Knowledge enrichment programmes is to be initiated in the college. The college has to introduce a range of Add-on Courses of contemporary importance. All departments may organize beyond the class enrichment programmes to consolidate learning and introduce students to the frontiers of knowledge and application.
2. A Certificate Course on J. Krishnamurti be initiated for interested students by the J. Krishnamurti Study Centre of the College which runs under the UGC Scheme of EPOCH Making Social Thinkers of India.
3. College has already initiated the process of establishment of seven Smart Classrooms. These classrooms are being made fully functional. The students (UG/PG) are to be encouraged to make PPT/Multi -Media Presentation.
4. The students are encouraged to make full use of Knowledge Centre in Library for making multimedia presentation, use of online resources through NLIST/ INFLIBNET/ Sodhganga etc.
5. The library will organize regular workshop for students and teachers to make them aware of online resources, etc.
6. Feedback system for students and parents became functional from 2015-16. This system is to be further strengthened and regularized.
7. Inspection Team from NCTE is expected to visit the college soon. IQAC is closely monitoring it.

Principal/Chairperson, IQAC

Coordinator, IQAC



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## ACTION TAKEN REPORT

### 4<sup>th</sup> Quarter Meeting (2015-16)

**Action Taken Report** of the IQAC Meeting held on 27.04.2016 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

1. An informal Mentoring System is operational in the college. A formal mentoring be initiated in the college. A committee be constituted to implement the same.
2. Suggestion/Complaint Boxes are kept at Canteen, Library, Assembly Hall and outside IQAC Office etc. This is monitored by Grievance Cell in close association with IQAC.
3. The teachers of all the departments are requested to organize the Conference/ Seminar / Workshop at College, National or International level. The proposals are being sent to the concerned organizations for sponsorship.
4. ICT Infrastructure need to be strengthened to support teaching/learning and budgetary provisions be made for the same.
5. The first Annual Cultural Festival- Jhankar was organized during 15 - 24 February 2016.
6. Website committee in close association with IQAC has taken initiatives to upgrade the college website by register its domain through Educational and Research Network (ERNET, India).

Principal/Chairperson, IQAC

Coordinator, IQAC