



# Vasanta College for Women, Rajghat Fort, Varanasi

(Admitted to the Privileges of Banaras Hindu University)

## Documents Verification Checklist of B.A.-B.Ed.(ITEP) Session 2026-27

CUET UG/NTA Application No. .... Major: ..... Minor: .....  
Student's Name: ..... Date of Reporting/Reported on: .....  
Father's Name: ..... NTA Score (Code 312 + Practical): .....  
D.O.B.: ..... (Age as on 01.07.2026) ..... Applicant Category: UR / EWS / OBC / SC / ST (Circle it)  
E-mail ID: ..... Allotted Category: UR / EWS / OBC-NCL / SC / ST / PwBD  
Mob. No.: ..... Admitted under Paid Seat: Yes / No

- Kindly fill the **Online Admission Form** available on the college website [[www.vasantakfi.ac.in/admission/admissionform](http://www.vasantakfi.ac.in/admission/admissionform)], take a **Printout** and **place this Checklist on the top followed by Online Admission Form** and then attach the following documents in sequence:

| Document Description                                                                                                                                        | Original Produced                                        | Self-Attested Printout/ Photocopy Submitted              | Remarks (if any)                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|------------------------------------|
| 17. Provisional UG Admission Letter/Admit Card (Session 2026-27) ( <a href="#">Download</a> from the BHU Admission Portal)                                  | ----                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 18. BHU Registration Form (with preference order- download from the BHU admission portal)                                                                   | ----                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 19. CUET NTA Application Form – download from the NTA website                                                                                               | ----                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 20. CUET NTA Admit Card - download from the NTA website                                                                                                     | ----                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 21. CUET NTA Score Card - download from the NTA website                                                                                                     | ----                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 22. Proof of Course Fee Payment from Admission Portal. (Acknowledgement Slip)                                                                               | ----                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 23. 10 <sup>th</sup> Mark Sheet & Pass Certificate.                                                                                                         | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 24. 12 <sup>th</sup> Mark Sheet & Pass Certificate. (50% - UR, EWS, EW; 45% - OBC, PwBD; Pass Marks - SC/ST)                                                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | %:                                 |
| 25. Recent Category Certificate [ Date of Issue: OBC-NCL- 01-01-2026 & after; EWS- 01-04-2026 & after; SC/ST – any date but recent ]                        | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | Date of issue:                     |
| 26. PwBD Certificate (Disability should be ≥ 40% & should be referred to Medical Board, BHU for verification. A letter will be issued for Medical Check-up) | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | Date of Issue:<br>% of Disability: |
| 27. Transfer Certificate. (Original)                                                                                                                        | <input type="checkbox"/> Yes <input type="checkbox"/> No | --                                                       |                                    |
| 28. Character Certificate. (Original)                                                                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No | --                                                       |                                    |
| 29. Migration Certificate. (Original)                                                                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No | --                                                       | N/A for UP Board                   |
| 30. Recent Income Certificate (SC, ST, OBC-NCL & EWS students) - Optional                                                                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 31. Print out of Online Anti-Ragging Undertaking (Student & Parents/ Guardian) Reference No. ....                                                           | ----                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 32. AADHAAR Card [AADHAAR No:.....]                                                                                                                         | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |

**NOTE: 1. Dossier is not** to be filled by students admitted to VCW, Rajghat.

**2. Students must self-attest all printouts and photocopies** of their documents before submission.

Candidate's full Signature: .....

Date: .....

NOT TO BE FILLED BY THE STUDENT - To be filled by Admission Committee

Accept:.....

Put on Hold:.....

Reject:.....

- ☐ All documents verified and found in order. Put a Tick mark on the column **Accept**  
☐ Conditional admission/ Put a Tick mark on **Put on Hold**: T.C. /C.C. /Migration /Marks Sheet (Original not produced)  
☐ Admission Reject (reason) Tick mark on **Reject** .....  
☐ **Undertaking by the candidate for non-availability of any required document is to be filled at the Counselling Table by the verifier.**

Verified by: Name: .....

Full Signature with Date.....