



**Vasanta College for Women, Rajghat Fort, Varanasi**  
(Admitted to the Privileges of Banaras Hindu University)  
**Documents Verification Checklist, M.Com., Session 2026-27**

CUET PG/NTA Application No. .... Date of Reporting/Reported on: .....  
Student's Name: ..... NTA Subject & Score: .....  
Father's Name: ..... Applicant Category: **UR / OBC / SC / ST** (Circle it)  
E-mail ID: ..... **BHU Student (C1): Yes / No**, Passing Year.....  
Mob. No.: ..... Admission Category: UR /OBC-NCL /EWS /SC /ST /PwBD  
Subject with Code: ..... Admitted under Paid Seat: **Yes / No**

**List and Sequence of Required Documents to be submitted along with the Admission Form**

| Description of the Documents                                                                                                                                                                                    | Original Produced                                        | Self-Attested Printout/Photocopy Submitted               | Remarks (if any)                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|------------------------------------|
| 1. Undertaking by the candidate for <b>non-availability</b> of any required document.                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No | -----                                                    |                                    |
| 2. Printout of the Online Admission Form from the college website.<br>[ <a href="http://www.vasantakfi.ac.in/admission/admissionform">www.vasantakfi.ac.in/admission/admissionform</a> ]                        | <input type="checkbox"/> Yes <input type="checkbox"/> No | -----                                                    |                                    |
| 3. Provisional Admission Letter ( <a href="#">download</a> from the BHU Admission Portal)                                                                                                                       | -----                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 4. BHU Registration Form (with preference order- download from the BHU admission portal)                                                                                                                        | -----                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 5. CUET NTA Application Form – download from the NTA website                                                                                                                                                    | -----                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 6. CUET NTA Admit Card - download from the NTA website                                                                                                                                                          | -----                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 7. CUET NTA Score Card - download from the NTA website<br>[Code....., Subject.....]:                                                                                                                            | -----                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 8. Proof of Course Fee Payment from Admission Portal. (Acknowledgement Slip)                                                                                                                                    | -----                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 9. 10 <sup>th</sup> Mark Sheet & Pass Certificate.                                                                                                                                                              | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 10. 12 <sup>th</sup> Mark Sheet & Pass Certificate.                                                                                                                                                             | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 11. Graduation Marks Sheet of Last Semester/Year<br>(Check all semester/year marks sheets if final Marks Sheet is pending)<br>(Check the admit card of supplementary exam if conditional admission is granted ) | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | % of UG:<br>Sub:                   |
| 12. Original Transfer Certificate. (Other than VCW students)                                                                                                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | -----                                                    |                                    |
| 13. Original Character Certificate. (Other than VCW students)                                                                                                                                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | -----                                                    |                                    |
| 14. Original Migration Certificate. (Other than BHU students)                                                                                                                                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | -----                                                    |                                    |
| 15. Recent Income Certificate (SC, ST, OBC-NCL & EWS students)                                                                                                                                                  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 16. Recent <b>Category Certificate</b> [ Date of Issue: OBC-NCL- 01-01-2026 & after;<br>EWS- 01-04-2026 & after;<br>SC/ST – any date but recent ]                                                               | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | Date of Issue:                     |
| 17. PwBD Certificate (Disability should be ≥ 40% & should be referred to Medical Board, BHU for verification. A letter will be issued for Medical Check-up)                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | Date of Issue:<br>% of Disability: |
| 18. AADHAAR Card [AADHAAR No:.....]                                                                                                                                                                             | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| 19. Print out of Online Anti-Ragging Undertaking<br>(Student & Parents/ Guardian) Reference No. ....                                                                                                            | <input type="checkbox"/> Yes <input type="checkbox"/> No | -----                                                    |                                    |

**NOTE: Students must self-attest all printouts and photocopies of their documents before submission.**

No of documents attached: ..... Candidate's full Signature with date: .....

**Verification Summary**

**NOT TO BE FILLED BY THE STUDENT**

**To be filled by Admission Committee**

- ☐ All documents verified and found in order. Candidate's Category & Allotted Category 

|  |  |
|--|--|
|  |  |
|--|--|
- ☐ Conditional admission granted (extension sought till ..... ) Extension may be permitted till 03/08/26
- ☐ Admission withheld (reason) .....

Verified by: Name: ..... Full Signature with Date.....