



VASANTA COLLEGE FOR WOMEN

वसंत महिला महाविद्यालय

Admitted to the Privileges of Banaras Hindu University
Krishnamurti Foundation India, Rajghat Fort, Varanasi - 221 001

Estd: 1913

E-mail : vasantakfi@rediffmail.com
vcwkwfi.rajghat@gmail.com
Tel. No.: +91-542-2441187, 2440408
Website : vasantakfi.ac.in

Employment Notice: [VCW/Admin/Recruitment/Contract/2022/01](#)

Date:11.04.2022

Applications are invited on the prescribed form for a non-teaching post of Multi Tasking Staff (MTS) with break in service after every six months of interval in the fixed monthly emoluments of Rs. 16,020/-, on purely contractual basis.

Desirous candidates are required to download the Application Form, Qualification & Eligibility Criteria and General Instructions from the College Website www.vasantakfi.ac.in. Applications along with self attested copies of the required certificates, mark sheets, other related documents/testimonials and applicable fee should be submitted to the Manager, Vasanta College for Women, Rajghat Fort, Varanasi - 221001 latest by 30.04.2022 by Registered Post/Speed Post/Courier only.

S.No.	Name of the Post	Department/ Subject	No. of Post	Nature of post	Fixed Emolument
1.	Multi Tasking Staff	Administration	01	Purely Contractual	16,020/- PM

Any modifications/amendments/corrigendum in respect of the above advertisement shall be made available only on the college website.

Manager

Qualification and Eligibility Criteria for Non-Teaching Posts

Sl. No.	Name of the Post	Qualification(s) & experience
1.	Multi Tasking Staff(MTS)	Essential :- 1. Matriculation from a recognized Board

Age Limit (as on last date of receiving of Application Form)

1.	Multi Tasking Staff (MTS)	18-30 Years
----	---------------------------	-------------

Application Fee:-

- A non-refundable Application fee of Rs. 500/- (Rupees Five Hundred Only) for UR/OBC Category applicants. Application fee must be paid through a Demand Draft only drawn in favour of "Principal, Vasanta College for Women" payable at Varanasi.
- No application fee will be charged from the applicants belonging to SC /ST /PwD / Employee of Vasanta College for Women, Varanasi.

General Instructions to the Candidates

- Candidates are advised to satisfy themselves before applying that they possess the minimum essential qualifications laid down in the advertisement. Applications which do not meet the criteria given in this advertisement &/or incomplete applications are liable to be summarily rejected.
- Candidates must send self-attested copies of certificates and mark-sheets from matriculation (10th Standard) onwards in support of their qualifications for the post along with the application form.
- Canvassing in any form will be a disqualification. No interim correspondence shall be entertained.
- Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" along with the application form.
- No TA /DA will be paid for appearing in the written test/ Computer Proficiency Test.
- Applicants seeking benefits available for PwD/Differently-abled (Physically and Visually differently abled) categories must submit the necessary documents justifying the claim of respective reservation as per Govt. of India lists/rules/norms. The submitted certificate should be in the format prescribed by the Government.
- For UR/OBC Category applicants, a non-refundable Application fee of Rs. 500/- (Rupees Five Hundred Only) must be paid through a Demand Draft only drawn in favour of "Principal,

Vasanta College for Women” payable at Varanasi. Please write the Name of the Post Applied for, your name and father’s name on the back of the Demand Draft. Candidates belonging to SC/ST/PwD/Employee of Vasanta College for Women, Varanasi are exempted from payment of application fee provided the required latest certificate is attached with the application form.

- Application other than in the prescribed form, incomplete application, unsigned application, without attachment of required documents / testimonials or application reaching after the closing date by registered post/courier will be rejected without further reference. Incomplete applications will not be considered and will be REJECTED.
- Any modification/amendments/corrigendum in respect of the above advertisement shall be made available only on college website. No further press advertisement will be published. Hence prospective applicants are advised to visit college website regularly for this purpose.
- The College shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the applicant’s service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/ background and has suppressed the said information, his/her services shall be terminated.
- ***The College reserves the right to withdraw any advertised post(s) at*** any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change. The College may relax the qualification/ experience and age limit at its discretion at any stage in case of candidates with exceptional merit. The College may, at its discretion, fill up any future vacancy belonging to Gen./SC/ST/OBC as per roster point, out of the available candidates.
- **In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the College reserves right to modify/withdraw/cancel any communication made to the candidate.**
- In case of any dispute/ambiguity that may occur in the process of selection, the decision of the College shall be final and binding.
- **The college will notify the dates of tests in advance at its website and will also intimate to the candidates through e-mail only. No personal inquiry shall be entertained in this behalf.**
- Any dispute with regard to this recruitment shall be subject to the court having its jurisdiction of the Hon’ble High Court in Allahabad only.
- **The envelope of the application form should be super scribed with the name of the post applied for.**
- The Application complete in all respects with attested copies of certificates, marksheets, testimonials etc. should reach the **Manager, Vasanta College for Women, Rajghat Fort, Varanasi within the last date of receiving of Application Form i.e. 30.04.2022.**

Manager